

**ANTIOCH PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MINUTES**

**I. The regular meeting of the Board of Trustees of the Antioch Public Library District was called to order by Vice President Paul Hettich Tuesday, February 27, 2024 at 7:00 p.m. in the Kakacek Room at the Library.**

**Present:**

- **Library Board Members: Paul Hettich, Toni Leprich, Robert Altman, Ryan Haley**
- **Absent Board Member: Becky Masik, Susan Moore, and Deborah York**
- **Library Staff Members: Jennifer Drinka, Kathy Deaner, Amy Blue, Jennifer Norris and Sam Langford**

**Paul Hettich asked for a motion to appoint Robert Altman Secretary Pro-tem in the absence of Susan Moore. Robert moved, Ryan seconded and all voted aye.**

**II. Secretary's Report/Approval of Minutes of Last Meeting**

**Toni Leprich moved to approve the Minutes of the January 30, 2024 Board meeting and Decennial Committee Minutes. Robert Altman seconded. All voted aye.**

**III. Approval of Bills and Payroll**

**Robert Altman moved to approve bills and payroll, Toni Leprich seconded. On a roll call vote: Toni Leprich, aye; Robert Altman, aye; Ryan Haley, aye; and Paul Hettich, aye.**

**IV. Treasurer's Report**

**Ryan Haley reported payroll was approved this afternoon. The operating account has \$295,987.39, the money market account has \$2,182,386.80 and the small checkbook has \$786.33.**

## **V. President's Comments**

**Paul Hettich announced Becky Masik was unable to attend tonight's meeting due to personal reasons.**

## **VI. Notices and Communications**

**Paul Hettich read a thank you note from a patron regarding Ivy Edran and Kay Nawrocki's kindness.**

**Paul read a thank you note from a patron about Jennifer Drinka going out of her way to reunite him with his phone.**

**Paul read a memo from the Village regarding the Redevelopment Plan and Project for the Village of Antioch, which has a meeting scheduled on March 5, 2024. Paul said a Board member should be present at the meeting. He volunteered to attend if Becky Masik was not able to.**

## **VII. Library Director's Report**

### **A. Overview of Reports**

**Jennifer Drinka stated on February 9 there were around 35 people in for a meeting regarding homelessness. 15 other libraries attended. The homeless population is growing in Lake County, 354 known families in Lake County. Antioch is considered a healthcare desert. People from PADS (Providing advocacy, dignity & shelter) Lake County toured the Library in preparation for future outreach visits. On February 22 someone from AAHAA (Antioch Area Healthcare Accessibility Alliance) met with Jennifer, Amy Blue, Devin Wood and Larisa Eastman. Jennifer is happily moving along with her reorganization with the Library. There will be an all staff meeting this Friday. Local artist Dennis Downes passed away this week. Everyone's Statement of Economic Interest is due May 1, 2024. On March 6, Grass Lake School will be at the Library for an event. March 19 the Library will be an election polling place. On September 18 Chamber members will be meeting at the Library regarding 'Our Community's Greatest Resource' the Library and Jennifer will be**

speaking. March 13 Head of Marketing and Communications Sara Olsen will be speaking at a Chamber Luncheon.

## **B. Personnel Changes**

- i. Devin Wood, Assistant Head of Adult Services hiring.**
- ii. Emily Caldara, Circulation Assistant hiring.**
- iii. Eleanor Geer, Page hiring.**

**Robert Altman moved and Toni Leprich seconded the motion to approve the hiring of Devin, Emily and Eleanor. All voted aye.**

## **VIII. Public Comment**

***Toni: Nothing***

***Debbie: Absent***

***Susan: Absent***

***Paul: Agrees with some earlier comments regarding crime in the area and reminded everyone to stay aware and alert. He will drop off information for any homeless Veterans that may come in the Library.***

***Robert: Loves everything the Library is doing to help people. Keep an eye on security with what is going on in the world and stay aware. Started working with Penny's Purpose to help others as well.***

***Ryan: Is glad that the Library works with PADS and Open Arms. We may want to consider doing something with Antioch Traveling Closet. Jennifer Norris mentioned Sara Olsen, Head of Marketing & Communications, is working on a project involving others in the community to work together. Ryan asked when does the Library usually see an influx of funds. Jennifer responded May.***

**A. Citizen's Comments: None**

**B. Staff Comments: Jennifer again stated she really likes how the reorganization is coming along.**

### **C. Friends Report**

**Paul said he showed Sari space Friends will be able to utilize at the VFW for extra storage. He said the Scouts would help them move books when they are ready. Amy stated there would be a book sale in April.**

### **IX. Unfinished Business**

#### **A. Capital Improvement Project: Progress, Budget & Proforma**

**Jennifer stated Henry Brother's final completion date was February 9. The wire transfer was released. Henry Brother's credited the Library \$1,000 for the wall in the Kakacek room. The new card readers are complete and the new burglar system is in.**

### **X. New Business**

#### **A. Resolution for the Selection of Library Materials and the Use of Library Materials and Facilities 24-2**

**Robert Altman moved to approve Resolution for the Selection of Library Materials and the Use of Library Materials and Facilities 24-2, Ryan Haley seconded. All voted aye.**

#### **B. Assistant Head of Technical Services job description**

**Robert Altman moved to approve Assistant Head of Technical Services job description, Toni Leprich seconded. All voted aye.**

### **XI. Closed Session – Not necessary**

### **XII. Adjournment**

**Robert Altman moved and Toni Leprich seconded the motion to adjourn at 7:46pm. All voted aye.**

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**Robert Altman, Secretary Pro-Tem**