

2024-2025 BUDGET FOOTNOTES

Corporate Fund

Income:

- 1-10 Taxes, Property, previous year ($\$2,693,150.79 / 2 = \$1,346,575.40$)
- 1-11 Taxes, Property, current year ($\$2,536,012.44 * 1.01 / 2 = \$1,360,041.15$)
- 1-12 Corporate Personal Property Replacement Tax: Figure is estimated on 9 months of receipts
- 1-13 Figure is based on 9 months of receipts.
- 1-14 Figure is based on 9 months of receipts.
- 1-15 Interest: Large increase in interest rate. Based on 9 months of receipts.
- 1-16 Gifts and Memorials vary from year to year. This includes Friends donations, Gift/Memorial Book donations and Literacy Grant from Rotary Club. The amount taken in is the amount spent regardless of budgeted amount.
- 1-17 Figure is based on 9 months of receipts.
- 1-18 Figure is based on 9 months of receipts + added income from Workshop consumables.
- 1-31 Population 25,814 (2020 census) x \$1.475 = \$38,075.65
- 1-32 Other Grants: This income is only spent when received and includes Other Materials Grants and Children’s Materials Grant. Do not anticipate applying for grants this year.

Expenses:

1-110	Salaries Supervisory (See approved salary table)	\$900,146.05
1-111	Salaries, Library Personnel (See approved salary table)	\$882,826.81
1-112	Salaries, Non-IMRF personnel (See approved salary table)	\$ 65,201.01
1-113	Temporary Employees (See approved salary table)	\$ 26,988.00
1-114	Custodial Salaries (See approved salary table)	\$ 63,679.54
1-120	Employees’ Benefits:	
	Projected Health Insurance Cost (4% increase + 2 addtl. full-time staff)	\$272,758.93
	“ Dental “ “ 5% “	15,669.27
	“ Vision “ “ 5% “	3,084.62
	HRA \$2,000 Reimbursement (estimate)	8,000.00
	HRA Administrative Costs	1,800.00
	Metro EAP (\$350 per quarter)	1,400.00
	Longevity Awards	1,055.00
	Flex Spending Administrative Fee	<u>1,500.00</u>
		\$305,241.47

1-131	Book Binding:	\$ 2,000.00
1-132	Equipment Rental: 3 Copiers 36-month lease @ \$591.41/month	\$ 7,096.92
1-133	Equipment and Furniture Repair: (based on 9 months of receipts)	\$ 650.00
1-136	Computer/Hardware Replacement:	
	Replacement Computers & Laptops (various staff computers)	9,000.00
	Touchscreen Monitor for Staff Lounge TimeClock	800.00
	2 x UPS Replacements - 1 for server room and 1 for circ desk (went out for E-rate on these)	1,062.00
	Fortinet replacement	907.35
	New Security Camera Server	8,381.51
	Monitor for Smash Bros Tournament	65.00
	Wireless Headphones and Bluetooth Dongle for Breanda	73.00
	2 x External DVD-Rom Drives (one for staff, one for patron checkout)	100.00
	Misc Replacement Hardware - PC's, Monitors, Mice, Keyboards, hard drives, printers, cables	3,000.00
	Total	23,388.86
1-137	Computer Software Support:	
	GFI Vipre Business Premium (antivirus, Malware, Exchange Software) February 13, 2025	3,486.65
	Barracuda Complete Protection Security email archiving, email backup, etc. & Phishing Service July 1, 2024	3,132.00
	Barracuda Web Security Gateway Appliance 610	8,592.84
	Centurion Technologies License Renewals (SmartShield) Sept 1, 2024 - Sept. 1, 2025	426.65
	Datto Service & Support Renewal - 1 year January 19, 2025	7,100.00
	ExacqVision Software Support Renewal September 23, 2024	1,872.00
	Web Hosting - Thru Partnertek (1 Year Renewable - Linux based) April 1, 2025	360.00
	QuickBooks May 3, 2025	3,540.00
	Surpass Serials Support Renewal January 2025	126.50
	TimeClock Renewal / Data Management October 2024 (must be paid 30 days before due December 10)	1,889.00
	Checkmark November 2024	369.00
	Solus Mobile App July 2024 - June 2025	3,596.36
	Solus Mobile App Apple App Fee (yearly fee)	100.00
	Digium Phone Software Subscription (1 year) June 27, 2025	900.00
	Mosio (Adult Reference Chat Service) August 1, 2024	828.00

Cisco Meraki Subscription Renewal for Switches, Firewall, & Access Points (We'll get some back from E-Rate) July 18, 2024	4,033.64
OCLC	
May 2025	368.68
LibCal (SpringShare)	
January 1, 2025	2,221.00
Beanstack (DOING YEAR TO YEAR CONTRACT)	
October 2024	1,164.00
Authorize.net Gateway Monthly Fees for E-Commerce (\$25 * 12=\$300) + Fraud Detection (\$5*12=\$60) + Transaction Fees (roughly about \$5 per month * 12=\$60) + Batch Fees (\$.10/batch * roughly 30/month * 12=\$36)	500.00
E-Commerce Transaction Fees	1,400.00
(Elevon Merchant Service - (PCI compliance \$15 * 12 = \$180 + Paper Bill \$20 * 12 =\$240) + about \$900/year)	
Deep Freeze Renewal	
July 27, 2024	2,034.00
wpDataTables Support (for Obits Database on Website) (Lifetime support)	199.00
Envato Market - Avada Website Theme Support (12 months)	100.00
SenSource - People Counter	
December 2024	216.00
Adobe Renewals all under a team account	
April 2025 & June 2025	13,000.00
Splashtop (2 accounts)	
October 23, 2024	160.00
GoDaddy Domain Name Renewals with Privitization & SSL Certs	\$1,200.00
IS Decisions (UserLock) - Did a 3 year subscription, we are good until 1/26/2026)	
Incident Tracking Software	1,900.00
2 x Zoom Accounts (\$15.99/month * 12 * 2)	383.76
Find More Illinois	1,500.00
Bibliotheca Saas Renewals	14,441.62
Solstice Pod Maintenance Extension	
November 2024	1,960.00
CoreIDRAW Renewal	73.68
Cricut Subscription Renewal	100.00
Phone Tree Software Replenishing Money(Pay as we go)	200.00
RMM, EDR, & Threatlocker Security	15,030.00
Sub Total	98,504.38
TBS MyPC/PaperCut/ePRINTit/CC Readers/2 towers	
Maintenance and Renewal (June 24, 2024 - June 23, 2025)	2,854.00
Simple Scan Station Maintenance and Renewal (bill August 1, 2023, due Sept. 1, 2024 covers Sept. 19, 2024 - Sept. 18, 2025)	1,395.00
Simple Scan Fax Fee (paid quarterly to TBS - pages sent * \$.12)	150.00
Sub Total for TBS	4,399.00

Library Corporation Renewals

LS Software	1/1/25 - 12/31/25	8,335.00
LS License (6)	4/1/24 - 3/31/25	2,220.00
LS License (2)	8/1/24 - 7/31/25	484.00
LS License (1)	8/1/24 - 7/31/25	484.00
LS License (1)	7/1/24 - 6/30/25	215.00
LS License (1)	9/1/24 - 8/31/25	240.00
LS License (1)	12/1/23 - 11/30/24	223.00
OSA	7/1/24 - 6/30/25	2,419.00
SIP Server	4/1/24 - 3/31/25	917.00
Opac Enrichment	7/1/24 - 6/30/25	3,624.00
E-Commerce	7/1/2024 - 6/30/2025	247.00
Citizen Printer Support (4 @ \$63 ea.)	7/1/24 - 6/30/25	252.00
Gryphon Scanners (4 @ \$97 ea.)	7/1/24 - 6/30/25	388.00
Gryphon Scanners (5 @ \$63 ea.)	7/1/24 - 6/30/25	315.00
NCIP for Find More IL	(6/1/24 - 5/31/25)	551.00
Total for Library Corp		20,914.00
Total for Software		123,817.38

1-138	Network Consultants:	
	PartnerTek Tech Support 15% discount on 50 hr block	\$ 6,162.50
	PartnerTek Phone Support (\$30 * 45 phones)	1,350.00
	Web Page Consultation	2,000.00
	MTS Support Hours (10 hours)	<u>1,200.00</u>
		\$ 10,712.50
1-139.1	Video Licenses:	
	Swank (Devin)	\$ 644.00
	Crunchyroll (switching from Funimation: Carol)	<u>95.88</u>
		\$ 739.88
1-139.2	Adult Programming: No change	\$ 14,000.00
1-139.21	Adult Summer Reading Program: No change	\$ 2,200.00
1-139.3	Young Adult Programming: Increase \$500.00	\$ 8,500.00
1-139.31	Young Adult Summer Reading Program: No change	\$ 2,200.00
1-139.4	Children's Programming: Increase \$2,000.00	\$ 14,000.00
	Winter Reading Program	\$ 600.00
	Summer Reading Program	
	CLSP	1,200.00
	Performers	1,500.00
	Prizes	1,000.00

Books	300.00
SRP Total	\$ 4,000.00
Individual Staff Budgets (5 x \$700)	\$ 3,500.00
Performers during fiscal year (3 x \$550)	\$ 1,650.00
Passive Programming	\$ 750.00
Craft Supplies	\$ 1,500.00
Miscellaneous Programs (Nikki's programs, pop-up programs)	\$ 2,000.00
1-139.5 Workshop and Studio Programming: Reduce \$1,000	\$ 5,000.00
1-140.1 Adult Fiction Books: Increase \$6,000.00 \$4,000 for graphic novel opening day collection and \$2,000 for Spanish Language opening day collection (going forward, we don't need that much Annually, so this will go down somewhat next year)	\$ 17,000.00
1-140.2 Adult Non-Fiction Books: No change	\$ 7,000.00
1-140.3 Reference Services <i>*Planning to eliminante Consumer Reports (\$1,979.86), Rosetta Stone (\$3,060) & IL Public Records (\$909) due to not being web accessibility compliant</i>	
Ancestry	\$ 2,398.73
Heritage Quest	881.92
MyHeritage	2,181.00
NoveList PLUS renewal price	1,119.38
Masterfile Premier *thru RAILS	2,110.78
Auto Repair Center *thru RAILS	709.88
Consumer Health Complete *thru RAILS	781.52
Legal Information Center *thru RAILS	711.55
Academic Search Premier *thru RAILS	711.55
Data Axle (formerly Ref USA)	4,768.00
Brainfuse	3,885.00
Bookbrowse	719.25
Creative Bug *middle of 3 year renewal	825.00
Gale Courses *with bundle through RAILS	4,200.00
UDemy	5,788.13
New Newsbank (Daily Herald, Chicago, Antioch Review & HeritageHub)	2,996.00
Fiero Code (Teen)	995.00
	\$ 35,782.69
1-140.4 Reference Books: No change	\$ 1,500.00
1-140.5 Professional Books: No change	\$ 750.00
1-140.6 E-Content Services:	
Digital Library of Illinois Consortium Fee (includes magazines)	\$ 7,138.66
Hoopla	30,000.00
Hoopla Flex	4,000.00
Advantage titles	30,000.00
Advantage eAudio titles	10,500.00
Kanopy	2,500.00
5-Netflix Subscriptions for Roku (4 adult, 1 children's @ \$22.99/mo)	1,379.40
5- Hulu, Disney+, & ESPN Subscriptions for Roku @\$24.99/mo	1,499.40
3- Discovery+ Subscription for Roku @\$8.99/mo	323.64

3- Paramount @\$11.99/mo	<u>431.64</u>
	\$ 87,772.74
1-140.9 Adult Print Recordings: Decrease \$2,500	\$ 1,000.00
1-141.1 Gift/Memorial Book Program, expenditures for donations received.	
1-141.2 Literacy Grant from Rotary	
1-141.3 Other Materials Grants: Expenditures for grant monies received above.	
1-142.1 Periodicals: Increase \$1,000	\$ 6,000.00
1-142.2 Microfilm/Fiche: Remove line	\$ 0.00
1-143.1 Adult Sound Recordings: No change	\$ 500.00
1-143.2 Adult Videos: Decrease \$5,000	\$ 5,000.00
1-143.3 Adult video games: Decrease \$500	\$ 500.00
1-144.1 Young Adult Fiction Books: Increase \$500 for Spanish Language collection	\$ 4,500.00
1-144.2 Young Adult Non-fiction: No change	\$ 800.00
1-145 YA Periodicals: Increase \$80	\$ 300.00
1-146.3 YA Video Games: Reduce \$200	\$ 900.00
1-147.1 Children's Fiction Books: No change	\$ 11,000.00
1-147.2 Children's Non-Fiction: Reduce \$1,000	\$ 6,000.00
1-147.3 Children's Reference Books: No change	\$ 400.00
1-147.31 Children's Reference Services	
Science Flix	1,622.00
Tumblebooks	<u>999.00</u>
	\$ 2,621.00
1-147.4 Children's Print Recordings: No change	\$ 3,000.00
1-147.41 Children's E-Books: No change	\$ 1,000.00
1-147.7 Children's gifts and memorials: No change	\$ 500.00
1-147.8 Children's Materials Grants: No change	\$ 500.00
1-148 Children's Periodicals: No change	\$ 600.00
1-149.1 Children's Sound Recordings: No change	\$ 300.00
1-149.2 Children's Videos: Reduce \$500	\$ 1,000.00

1-149.22 Children’s Playaway Launch: No change	\$ 500.00
1-149.3 Children’s Video Games: Increase \$500.00 (Video game circulation is high and Switch games especially circulate well)	\$ 3,000.00
1-149.31 Children’s Library of Things: (change fund code name) Increase \$1,100 (Add musical instruments, kids’ microscope, science kits and early literacy kits)	\$ 1,500.00
1-150 Capital Outlay, Equipment: Nothing this year. Use Per Capita Grant.	\$ 0.00
1-151 Capital Outlay, Furniture: Purchase furniture with Per Capita Grant. Budget minimum.	\$ 100.00
1-152 Per Capita:	
Community Survey/Strategic Plan	\$ 20,000.00
<u>Adult & Circ: \$4,250</u>	
Adult Library of Things	\$ 2,000.00
Acrylic sign holders, tabletop kind	\$ 150.00
Opto display for Circ.	2,100.00
<u>Children’s: \$338.00</u>	
Schroeder Closet Shelving (\$169 x 2)	338.00
<u>Teen: \$402.66</u>	
Demco, book display items	340.98
Picture frames	61.68
<u>Marketing & Communications: \$1,567.70</u>	
Signage Holders (In-House; Acrylic & Art/Artist Description Holders)	1,297.65
M&C Supplies (X-Acto Paper Trimmer & Glass Dry Erase Board)	270.05
<u>IT: \$8,611.75</u>	
1 x Printer for Tech Services	1,000.00
Mini Thermal Sticker Printer - Circulation & paper	56.00
Embroidery Machine	1,300.00
Epson EcoTank Printer for Sublimation Printing & Ink	450.00
Workshop Tools and Supplies	1,000.00
Workshop and Studio Storage Containers & Supplies	100.00
Tumbler Press and Accessories	800.00
4 x Wireless Nintendo Switch Controllers for Teens	223.00
4 x Roku Express & Cases (\$29.99 * 4 = \$119.96 + \$14.99 * 4 = \$59.96)	180.00
2 x Oculus VR Headsets (\$499 *2=\$998.00), Protective Cases (\$22.99*2=\$45.98), Cases (\$29.99*2=\$59.98) & games (\$350.00)	1,454.00
TV Remote Replacements (\$12.99 each)	26.00
MacBook Charging Cord for In-house Checkout	108.00
1 x iPad to circulate with a hotspot, iPad case, iPad cover, and bag to circulate in (\$434.62 + \$7 + \$9 + \$30)	480.62
Camera Stabilizer for Marketing	312.00
Xbox and accessories with Game Pass to circulate	572.13
Misc. Circulation Electronic Replacement Parts & Money for	500.00

	Apps (GoPro, Roku, Hotspots, etc.)	
	Misc. Equipment	2,976.00
	TOTAL	\$ 38,096.00
1-153	Capital Outlay Other Grants (spent if funds arrive)	\$ 15,000.00
1-154	Capital Outlay: Future Development & Repair: Plan to start setting aside money for future capital projects in FY 25/26	
1-160	Refunds: No change	\$ 500.00
1-230	Accounting (Accountant based on 9 mos. receipts: \$145.00 to \$325.00 per hour)	\$ 11,580.00
	Annual Audit (Plan on 5% increase)	<u>15,500.00</u>
		\$ 27,080.00
1-232	Legal Notice Publishing: No change	
1-233	Printing: No change	
1-234	Travel	
	Misc. Mileage for local classes and trainings (no change)	\$ 2,000.00
	Head of Children's to LibLearnX 2025 *Preferred conference	1,458.00
	Deputy Director of Public Services Travel to ILA 2024	838.00
	Head of Children's Travel to ILA 2024	838.00
	LJ Director Summit Lodging, Meals & airfare for Library Director in SC	<u>1,300.00</u>
		6,434.00
1-235	Staff Development:	
	In-Service Day Training x2	\$ 2,000.00
	In-Service Day Meals x2 (\$1,000 each)	2,000.00
	College Coursework:	
	6 Bachelor's Digital Marketing @ 100% (Sara Olsen)	14,640.00
	2 Associates classes @ 50% of \$2,000 (Kat Solheim)	1,000.00
	2 MLIS classes @ 100% of \$1,794 (Nora Samelson)	1,794.00
	5 MLIS classes @ 100% of \$4,720.00 (Brenda Martinez)	4,720.00
	6 3-credit classes @ CLC @ 100% of \$2,897.16 (Kim Mirocko)	2,897.16
	Continuing Education:	
	4 Reaching Forward (2 Child., 1 Circ., 1 Adult)	\$ 640.00
	Misc. Safety & Behavior	200.00
	Homeless Training	899.00
	Notary training for 3 new notaries	150.00
	Anderson's Children's Literature Breakfast for 2 Child. Staff	130.00
	C2E2 2024 for 6 attendees @ \$52.25 each + \$12 shipping	325.50
	Comptia A+ Certification Exam (Sam Langford)	404.00
	Comptia A+ Certification for Krystal	253.00
	LibLearnX for Head of Children's	395.00
	ILA reg. for Deputy Director of Public Services & Head of Children's	800.00
	LJ Directors Summit for Library Director	200.00
	Misc. Workshops	
	(\$2,000 M&C, \$500 Child, \$750 Teen, \$500 other)	<u>3,750.00</u>
		\$ 37,197.66
1-235.1	Human Resource Activities	
	Employee Background Checks	\$ 660.00

Illinois Labor Law Posters	68.00
Flowers for staff illness & community leaders	700.00
<u>Community & Group Meetings and Events:</u>	
Board Treats	420.00
Friends Treats	75.00
Other Meetings (State of Antioch, etc.-- 10 @ \$20)	200.00
M&C Meetings & Luncheons (Chamber Luncheons (9/year x 2 staff & Other)	480.00
APLD Hosted meetings	300.00
Volunteer Luncheon	1,200.00
All Staff and Board Event	<u>3,200.00</u>
	5,995.00
<u>Staff Meetings:</u>	
Full Staff Meeting (4 per year)	800.00
Department Meetings (\$10 per head x 1 meeting per year)	490.00
Quarterly Public, Operations & Admin Team meetings (\$50 x 3 teams x 4)	600.00
Committee Meeting Treat (\$25 x 1 meeting per year x 16 Committees)	400.00
Lunch for Exceptional Staff Performance (\$100 x 4 per year)	<u>400.00</u>
	2,690.00
<u>HR Activities by Business Office:</u>	
Staff activities (\$85/month)	1,020.00
Staff anniversaries annual gifts (\$15 per employee)	735.00
Life event cards (birthday, sympathy, etc.)	150.00
Plaques, memorial leaves & misc. gifts	500.00
Customer Service Week	<u>800.00</u>
	3,205.00
	TOTAL \$13,198.00
1-236 Computer Programs:	
3 x CorelDRAW Graphics Suite	394.08
Monday.com (2 seats * \$19/month = \$95 * 12 months)	\$456.00
2 x Adobe Illustrator	359.76
2 x Adobe InDesign	359.76
Total	\$1,569.60
1-240.1 Office Supplies: No change	\$ 10,000.00
1-240.2 Copier Supplies:	
Impact Contracted Service & Supplies (\$230.80/month + extra for overages)	\$ 5,000.00
1-240.3 Printer/Computer Supplies:	
Toner/Ink Supplies and 3D Printer Supplies/Filament	9,000.00
Toner Supplies based on KM OPS service: \$607.48/month * 12 = \$7289.76 + extra for overages	
Ink Supplies for Workshop Printer, Kathy Deaner's & Jen Norris's portable printers (\$100)	
3D Printer Filament replacement \$30 per roll * 6 rolls = \$180.00	
Large Format Printer Maintenance (Parts, Labor, Ink & Paper) \$1461.60 + additional types of paper \$3000.00	4,400.00
Receipt Printer Paper (sticky and regular)	600.00
Total	\$14,000.00

1-240.4 Processing Supplies: No change	\$ 3,500.00
1-240.51 Colormarq Label System: No change Includes \$325 to configure 1 new printer or workstation	\$ 1,500.00
1-240.6 AV Cleaning Supplies: Decrease \$1,000	\$ 2,000.00
1-241 Postage: Increase due to increased mailing costs, but reduce overdue mailings Includes \$6,040 for Newsletter Postage, based on 15,115 @ \$0.097/piece. Includes 3% buffer for potential increase in cost or number of pieces mailed.	\$ 8,200.00
1-242 Dues and Memberships:	
HR Source	\$ 1,300.00
Illinois Library Association (\$200 APLD, \$225 JD &AB, NK: \$100)	750.00
American Library Association (\$315 JD, \$220 AB, \$212 CP (plus YALSA), \$162 NK, \$200 Sara & Hannah)	1,109.00
Lake County Genealogical Society	25.00
Antioch Chamber of Commerce	175.00
Illinois State Historical Society	75.00
LACONI	150.00
Lakes Region Historical Society	30.00
Notary Bonding	100.00
Sam's Club	45.00
Amazon Prime Subscription	<u>199.00</u>
	\$ 3,958.00
1-243.1 Newsletter, Based on 15,115 pieces, includes 3% buffer for potential increase in paper cost or number of pieces mailed.	\$ 27,266.16
1-243.2 Marketing & Communications Activities:	\$ 8,000.00
Partnership Programming:	
Community events, visits, outreach	
Parade Decorations	
Other outreach M&C	
Wider Library Programs/Outreach:	
Holiday cards	
SRP Kickoff bag and other promotional items	
NLW Promotional items	
FCBD Minicon Gift Baskets (3)	
Banned Books Week—contest giveaways and other	
Tinted garden walk bollard light film for holidays	
Other Outreach event needs (Circulation)	
Other Outreach event needs (M&C)	
Staff Swag	
1-243.3 Seasonal Flowers : Eliminate	\$ 0.00
1-243.4 Bookmarks, bags, etc.: Circulation bags, Pens, Parade Candy, Promotional gives & other (M&C)	\$ 4,500.00
1-243.41 Patron Purchased Items:	
Workshop consumable/project materials	\$ 300.00

	(cost will return as patron buy materials)	
	Ear Buds, Jumpdrives, Headphones, etc.	\$ 100.00
1-243.5	Promotional Ads	\$ 5,000.00
	Print Ads (Connections, Chamber Guide, PM&L, other)	
	Digital ads	
	Sponsorships	
1-244	Reciprocal Borrowing Losses: No change.	
1-245	Bank Charges: Figure is based on 9-months of receipts.	\$ 4,818.57
	Amalgamated Bank Paying Agent Services	<u>470.00</u>
		\$ 5,288.57
1-300	Transfer to Social Security: No change	
1-400	No change (trying to build up IMRF Fund Balance)	\$ 10,000.00
1-600	Contingency: No change	

Sites and Building Fund

Income:

2-10	Taxes, Property, Previous year $\$130,004.31 / 2 = \$65,002.16$	
2-11	Taxes, Property, Current year $\$130,004.31 \times 1.01 / 2 = \$65,652.18$	
2-12	Developer Contributions: In hopes to receive in FY 24/25. If do not receive this year, there is a fund balance remaining. Historically, have brought in \$96,124.00 and have spent \$73,426.07	\$20,000.00
2-15	Interest: Large increase in interest rate. Based on 9 months of receipts.	
2-20	Grants: This income is only spent when received. Do not anticipate applying for grants this year.	

Expenses:

2-130	Telephone/Internet Expenses:	
	21 x Monthly Mobile Wi-Fi units (\$36.01 monthly * 12 months * 21 devices) - Staff & Public Use	9,074.52
	15 x Monthly Mobile Wi-Fi units AT&T (\$15 * 12 months * 15 devices + \$6/month * 12 months * 15 devices for filtering)	3,780.00
	5 x Additional Monthly Mobile Wi-fi units (\$15 * 12 month * 15 devices)	900.00
	10 x Mobile Beacon units (\$10 monthly * 12 months * 10 devices)	1,200.00
	Cable TV (For TV behind Circulation & access in the Eide Room) (\$184.18/month * 12 = \$2210.16)	2,210.16
	PRI - Telephone Service (489.00 * 12 = \$5868)	5,868.00

	Internet (1080.00 * 12 = \$12,960.00, we do get about 1/2 credited back from E-Rate)	6,480.00
	Equipment Lease Fee (Internet Modem) (\$135.00 * 12 = \$1620.00 - trying to get some of this back from E-Rate as well)	810.00
	Static IPs (28) (\$30.00 * 12 = \$360.00)	360.00
	Fax & Elevator Lines (\$44.90+29.95+29.95 + 24.95 = \$129.75 * 12 = \$1557.00)	1,557.00
	Total	\$32,239.68
2-131	Disposal Service: Based on 9 months of receipts	\$ 2,819.09
2-132	Building and Grounds Maintenance	
	HVAC Maintenance Services O’Hare Mechanical - billed quarterly	9,800.00
	Orkin Pest Control	1,600.00
	Misc. Plumbing Repairs	2,000.00
	Misc. Electrical repairs	2,000.00
	Irrigation Maintenance (1 year warranty until April 2025)	500.00
	Partition Maintenance	500.00
	Flag Pole Maintenance	<u>1,341.00</u>
		\$ 17,741.00
2-133	Heat (Gas) –Based on 9 months of receipts	\$ 9,661.41
2-134	Electricity – Based on 9 months of receipts	\$ 44,166.43
2-135	Water – Based on 9 months of receipts (increase due to Garden Walk & sprinkler system)	\$ 2,261.85
2-136	Expenditures for Other Grants: No grants expected	
2-140	Custodial Supplies (based on 9 months of receipts)	\$ 7,365.32
2-152	Capital Outlay, Grounds:	
	Parking Lot Pave & Stripe	\$ 6,936.00
	Spring & Fall clean-up (\$185.00 per hour)	\$ 1,850.00
	Window Cleaning (3 visits x \$890)	2,670.00
	Lawn Mower	400.00
	Flowers for planters	<u>225.00</u>
		\$ 12,081.00
2-153	Capital Outlay, Building	
	Heavy Weight Moving Supplies (for desk relocation)	\$ 700.00
	Tool Set for Lower Level Janitor Room	100.00
	Cordless Vacuum for Lower Level	400.00
	Shed Accessories/Equipment-Heater/Fan	500.00
	Door Repair Allowance	500.00
	Upholstery Cleaner Machine	300.00
	Carpet Cleaner Machine	300.00
	Blinds for Meeting Rooms 1 & 2 (motorized \$3,900, non-motorized \$1,800)	3,900.00
	Rubbermaid Cart	<u>300.00</u>
		\$ 7,000.00

2-154	Expenditures, Developer Contributions: Based on 9 months of receipts	
	Water Filters	500.00
	Vacuum Filters, Brushes & Battery	500.00
	Humidifier Canisters	1,300.00
	Landscaping Tools	200.00
	Cleaning Service (Once a month= \$240 x 12=2,880 per year)	2,880.00
	Carpet & Tile Cleaning (\$5,515); Upholstery (\$2,200)	7,715.00
	Weekly tree & shrub pruning, Weeding @ \$185.00 per hour	
	Estimated 2 hours per week x 4 months x 4 weeks	4,120.00
	Custodial Clothing/Shirts/Outerwear	800.00
	Wayfinding/Directional Signage (Outsourced: Signarama)	4,000.00
	Misc. parts & pieces, etc.	1,000.00
		23,015.00
2-600	Contingency – no change	

IMRF Fund

Income:

3-10	Taxes, previous year $\$209,617.06 / 2 = \$104,808.53$	
3-11	Taxes current year $\$209,617.06 * 1.01\% / 2 = \$105,856.62$	
3-12	Transfer from General Fund	\$ 10,000.00
3-15	Interest: Large increase in interest rate. Based on 9 months of receipts.	

Expenses:

3-122	IMRF Expenses as estimated in the payroll proposal Employer Contributions at 11.65% for 2024. 2025 rate not released, but has been on downward trend	\$ 215,135.01
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Social Security Fund

Income:

4-10	Taxes previous year $\$137,196.51 / 2 = \$68,598.26$	
4-11	Taxes Current Year $\$137,196.51 * 1.01\% / 2 = \$69,284.24$	
4-12	Transfer from General Fund \$0.00	
4-15	Interest: Large increase in interest rate. Based on 9 months of receipts.	

Expenses:

4-123	Social Security and Medicare Contribution Employers Contributions at 7.65% x projected payroll (\$148,321.37)	
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Tort Immunity

Income:

- 7-10 Taxes previous year $\$60,833.64 / 2 = \$30,416.82$
- 7-11 Taxes current year $\$60,833.64 * 1.01\% / 2 = \$30,720.99$
- 7-15 Interest: Based on 9 months of receipts.

Expenses:

7-236	Government Crime Policy Pay in May 2025 (Quoted \$2,715.00 5/23/2024 for 5/25/24-5/25/25)	\$ 2,800.00
7-237	General Liability Insurance Building, Liability, Umbrella, Auto & Directors and Officers Pay in June 2025 (plan on 8% increase on prior year) (Quoted \$20,314.00 5/23/2024 for 7/1/24-7/1/25)	\$ 26,470.00
7-238	Worker's Compensation Pay in June 2025 (5% increase on prior year) (Quoted \$2,851.00 5/23/2024 for 7/1/24-7/1/25) Follow-up audit	\$ 2,754.00 <u>500.00</u> \$ 3,254.00
7-239	Unemployment Insurance: The library is self-insured: estimate in case *Reduced amount from former years, as we have not had to pay this.	\$ 3,000.00
7-240	Appraisal Update (Did full valuation in 23/24, then revaluation @ \$350 in 24/25)	\$ 350.00
7-241	Cyber Liability Insurance Pay in March 2025 (Quoted \$3,398.00 5/23/2024 for 3/9/24-3/9/25)	\$ 3,600.00
7-242	Snow Removal: Based on 9 months of receipts + Salt	\$ 5,500.00
7-243	Legal Fees: Figure is based on 9 months of receipts (\$8,808) <i>*Appropriate \$30,000 in case Web Accessibility Investigation incurs More legal fees & is not covered by insurance. Do not have full information As of 5/15/2024.</i>	\$ 9,000.00
7-244	Building Inspections & Alarm Monitoring Fire Protection System Inspections, sprinklers & extinguishers Elevator Inspections: Lakeland Larsen (Quarterly) Annual Elevator Pressure Test (Lakeland Larsen in Aug.), State Fire Marshall & Inspection (Thompson) Burglar System Chicago Metro Fire Protection - Burglar Alarm Test/ Inspection Fee (bill annually) March 2025 Burglar System Chicago Metro Fire Protection - Monthly Maintenance Fee (billed Quarterly) \$90/quarter Burglar System Chicago Metro Fire Protection - Monthly Monitoring \$39.00/month * 12	3,500.00 900.00 750.00 275.00 360.00 468.00

Fox Valley Annual Alarm Monitoring for Fire \$55/month, billed quarterly	660.00
Backflow Testing (\$405 for all 3)	405.00
Generator Inspection	880.00
Boiler Inspection	200.00
Total	\$8,398.00

Bond Repayment Fund

Income:

8-10.1	Taxes previous year	\$601,051.00 / 2 =	\$ 300,525.50
8-10.2	Taxes current year	\$598,627.00 / 2 =	\$ 299,313.50
*See District Bond Levy Allocation Report for details.			
8-11	Interest: Increase in interest rate. Based on 9 months of receipts.		<u>1,643.64</u>
			\$ 602,858.52

Expenses: from Schedule provided by Bernardi Securities

8-150	Payment due 1-1-2025		\$ 482,550.00
	Payment due 7-1-2025		<u>108,850.00</u>
	*See Debt (Bond Schedule) for details.		\$ 591,400.00

Renovation & Expansion Fund

Income:

9-11	Interest (fund balance almost completely spent):		\$ 500.00
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Expenses: 5-14-24 Bank Balance: \$26,746.46

9-100	Hard Costs		\$ 5,000.00
9-200	Soft Costs		20,000.00
9-600	Contingency		<u>2,000.00</u>
			\$ 27,000.00