

Board of Trustees  
Antioch Public Library District  
Agenda for Regular Meeting October 31, 2023, 7:00pm in the Kakacek Room

- I. Call to order/attendance, roll call & declaration of quorum
- Action* II. Secretary's report/approval of minutes of last meeting.
  - A. September 26, 2023 Board Meeting
- Action* III. Approval of bills and payroll
- Report IV. Treasurer's report
- Report V. Presidents Comments
- Report VI. Notices and Communications
  - A. Property Assessment Appeals
  - B. Sara Olsen e-mail
  - C. Nikki Knack Customer Service Week e-mail
  - D. Sari Brindel Staff Newsletter & Friends of the Library e-mail and Thank You
  - E. Jeanne Thomas Thank You e-mail
  - F. Johnson Family Thank You
  - G. ALA President Resignation e-mail
  - H. Annual Sexual Harassment Training
- Report VII. Library Director's Report
  - A. Overview of Reports
  - Action* B. Personnel Changes:
    - i. Toby Scharrer, Substitute hiring
- Report VIII. Public Comment
  - A. Board Corner
  - Report B. Citizen's Comments
  - Report C. Staff Comments
  - Report D. Friends Report
- Report IX. Unfinished Business
  - A. Capital Improvement Project: Progress, Budget & Proforma
  - Report B. Library Director's Self-Evaluation
- Action* X. New Business
  - A. Appendix C: Marketing & Communications Associate
  - Action* B. Appendix C: PICL (Person In Charge of the Library)
  - Action* C. PER 10: Hours of Work, Meal, Break Periods
  - Action* D. PER 40: Conduct and Work Rules
  - Action* E. PER 42: Conflict of Interest
  - Action* F. Garden sprinkler system, Boulders & Parking lot islands

Discussion

G. Levy Ordinance 23-5 & Truth in Taxation  
(To be approved at 11/28/23 meeting)

XI. Closed Session if necessary

XII. Adjournment