

2023-2024 BUDGET FOOTNOTES

Corporate Fund

Income:

- 1-10 Taxes, Property, previous year ($\$2,536,012.44 / 2 = \$1,268,006.22$)
- 1-11 Taxes, Property, current year ($\$2,536,012.44 * 1.01 / 2 = \$1,280,686.28$)
- 1-12 Corporate Personal Property Replacement Tax: Figure is estimated on 9 months of receipts
- 1-13 Figure is based on 9 months of receipts.
- 1-14 Figure is based on 9 months of receipts.
- 1-15 Interest: Large increase in interest rate. Based on 9 months of receipts.
- 1-16 Gifts and Memorials vary from year to year. This includes Friends donations, Gift/Memorial Book donations and Literacy Grant from Rotary Club. The amount taken in is the amount spent regardless of budgeted amount.
- 1-17 Figure is based on 9 months of receipts x 2 (anticipate more printing due to building project being completed & comfort of using space for computing & printing) .
- 1-18 Figure is based on 9 months of receipts + added income from Workshop consumables.
- 1-31 Population 25,814 (2020 census) x \$1.475 = \$38,075.65
- 1-32 Other Grants: This income is only spent when received and includes Other Materials Grants and Children’s Materials Grant. Do not anticipate applying for grants this year. Applied for and received Live & Learn Bathroom renovation grant in FY 2022-23 for ~ \$90,000.00

Expenses:

1-110	Salaries Supervisory (See approved salary table: \$706,494.00 + \$25,000.00 for changes to Management staff “Coordinator” positions)	\$731,494.00
1-111	Salaries, Library Personnel (See approved salary table: 904,705.00 + \$5,000.00 for changes to IMRF positions—perhaps Associate II and Assistant II)	\$909,705.00
1-112	Salaries, Non-IMRF personnel (See approved salary table)	\$ 74,258.00
1-113	Temporary Employees (See approved salary table)	\$ 24,398.00
1-114	Custodial Salaries (See approved salary table)	\$ 47,410.00
1-120	Employees’ Benefits:	
	Projected Insurance Cost (6% more than prior year + 2 addtl. full-time staff)	\$265,000.00
	HRA \$2,000 Reimbursement (based on TASC e-mail 5/18/23)	7,700.00
	HRA Administrative Costs	1,800.00
	Metro EAP (\$350 per quarter)	1,400.00
	Longevity Awards	710.00

	Flex Spending Administrative Fee	1,500.00
		\$278,110.00
1-131	Book Binding: Decrease \$1,000 (based on 9 months of receipts)	\$ 2,000.00
1-132	Equipment Rental: 3 Copiers 36-month lease @ \$591.41/month	\$ 7,096.92
1-133	Equipment and Furniture Repair: Decrease \$1,350(based on 9 months of receipts)\$	650.00
1-136	Computer/Hardware Replacement:	
	Replacement Computers (various computers including lab and staff computers)—Reduced \$1,600.00 due to purchases made in 22/23	5,000.00
	Server Host replacement for Leonard/Stanek	13,247.78
	Barracuda Web Filter	21,036.02
	4 x UPS Replacements (went out for E-rate on these)	3,076.00
	New Switches for the Security Cameras	2,933.78
	Wireless Headphones and Bluetooth Dongle for Suzanne, speakers for Kim Z.	90.00
	Wireless Headphones, Dongles and Speakers for Marketing/Maintenance	230.00
	Misc Replacement Hardware - PC's, Monitors, Mice, Keyboards, hard drives, printers, cables	<u>5,000.00</u>
		\$50,613.58
1-137	Computer Software Support:	
	GFI Vipre Business Premium (antivirus, Malware, Exchange Software) February 13, 2024	3,370.50
	Barracuda Complete Protection Security email archiving, email backup, etc. & Phishing Service July 1, 2023	5,400.00
	Centurion Technologies License Renewals (SmartShield) Sept 1, 2023 - Sept. 1, 2024	426.65
	Comsifter Renewal - Standard February 18, 2024	279.00
	Datto Service & Support Renewal - 1 year January 19, 2024	7,100.00
	ExacqVision Software Support Renewal April 9, 2023	1,260.00
	Web Hosting - Thru Partnertek (1 Year Renewable - Linux based) April 1, 2024	360.00
	QuickBooks May 3, 2024	3,210.00
	Surpass Serials Support Renewal January 2024	126.50
	TimeClock Renewal / Data Management October 2023 (must be paid 30 days before due December 10)	1,897.50
	Checkmark November 2023	349.00
	Solus Mobile App July 1, 2023 - June 30, 2024	3,600.00
	Solus Mobile App Apple App Fee (yearly fee)	100.00
	Digium Phone Software Subscription (1 year) June 27, 2024	900.00

Mosio (Adult Reference Chat Service) August 1, 2023	828.00
Cisco Meraki Subscription Renewal for Switches, Firewall, & Access Points (We'll get some back from E-Rate) July 18, 2023	6,199.99
OCLC	390.00
LibCal (SpringShare) January 1, 2024	1,521.00
Beanstack (DOING YEAR TO YEAR CONTRACT) October 2023	1,109.00
Authorize.net Gateway Monthly Fees for E-Commerce (\$25 * 12=\$300) + Fraud Detection (\$5*12=\$60) + Transaction Fees (roughly about \$5 per month * 12=\$60) + Batch Fees (\$.10/batch * roughly 30/month * 12=\$36)	500.00
E-Commerce Transaction Fees (Elevon Merchant Service - (PCI compliance \$15 * 12 = \$180 + Paper Bill \$10 * 12 =\$120) + about \$350/year)	1,100.00
Deep Freeze Renewal July 27, 2022	11.55
Bitsbox (\$16.95/month) July 2023	203.40
wpDataTables Support (for Obits Database on Website) (Lifetime support)	199.00
Envato Market - Avada Website Theme Support (12 months)	100.00
SenSource - People Counter (\$198 - December 2023) and SafeSpace Occupancy Monitor (\$132 - July 2023)	318.00
Adobe Renewals all under a team account April 27, 2024	13,000.00
Splashtop (2 accounts) October 23, 2023	120.00
Domain Name Renewals with Privatization (3 years) (antiochdistrictlibrary.com) & 3 SSL Certs	\$1,300.00
Collection HQ	\$7,560.00
Happy Scribe	100.00
IS Decisions (UserLock) - Did a 3 year subscription, we are good until 1/26/2026)	
Incident Tracking Software	1,900.00
Zoom Accounts (\$15.99/month * 12 * 4)	767.52
Find More Illinois	1,750.00
Bibliotheca Saas Renewals	14,441.62
TLC eIntegration with Overdrive	<u>2,000.00</u>
Sub Total	\$81,998.23

TBS MyPC/PaperCut/ePRINTit/CC Readers Maintenance and Renewal (June 24, 2024 - June 23, 2025)	2,892.70
Simple Scan Station Maintenance and Renewal (bill August 1, 2023, due Sept. 1, 2023 covers Sept. 19, 2023 - Sept. 18, 2024)	1,395.00
Simple Scan Fax Fee (paid quarterly to TBS - pages sent * \$.12)	<u>150.00</u>
Sub Total for TBS	4,437.70

Library Corporation Renewals

LS Software 1/1/24 - 12/31/24	7,938.00
LS License (6) 4/1/24 - 3/31/25	2,220.00
LS License (2) 8/1/23 - 7/31/24	460.00
LS License (1) 8/1/23 - 7/31/24	461.00
LS License (1) 7/1/23 - 6/30/24	210.00
LS License (1) 9/1/23 - 8/31/24	229.00
LS License (1) 10/1/23 - 11/30/24	223.00
OSA 7/1/23 - 6/30/24	2,304.00
SIP Server 4/1/24 - 3/31/25	917.00
Opac Enrichment 7/1/23 - 6/30/24	3,419.00
E-Commerce 7/1/2023 - 6/30/2024	235.00
Citizen Printer Support (4 @ \$63 ea.)7/1/23 - 6/30/24	252.00
Gryphon Scanners (4 @ \$97 ea.) 7/1/23 - 6/30/24	388.00
NCIP for Find More IL (6/1/24 - 5/31/25)	525.00
Total for Library Corp	<u>19,781.00</u>
Total for Software	\$106,216.93

1-138 Network Consultants:	
PartnerTek Tech Support 15% discount on 50 hr block	\$ 5,312.50
PartnerTek Phone Support (\$300 + \$30/phone/year + \$7/phone protection coverage)	1,958.00
Web Page Consultation	2,000.00
MTS Support Hours (10 hours)	<u>1,200.00</u>
	\$ 10,470.50
1-139.1 Video Licenses:	
Swank *Skipped FY 22/23 due to construction	\$ 644.00
Crunchyroll (switching from Funimation)	<u>95.88</u>
	\$ 739.88
1-139.2 Adult Programming: Increase \$2,000	\$ 14,000.00
1-139.21 Adult Summer Reading Program: No change	\$ 2,200.00
1-139.3 Young Adult Programming: No change	\$ 8,000.00
1-139.31 Young Adult Summer Reading Program: No change	\$ 2,200.00
1-139.4 Children's Programming: Increase \$600.00	\$ 12,000.00
Winter Reading Program	\$ 600.00
Summer Reading Program	
CLSP	1,200.00
Performers	1,000.00

Prizes	1,000.00
Books	<u>300.00</u>
SRP Total	\$ 3,500.00
Individual Staff Budgets (5 x \$700)	\$ 3,500.00
Performers during fiscal year (3 x \$550)	\$ 1,650.00
Passive Programming	\$ 750.00
Craft Supplies	\$ 1,000.00
Miscellaneous Programs (Nikki's programs, pop-up programs)	\$ 1,000.00
1-139.5 Workshop and Studio Programming *New budget line	\$ 5,000.00
1-140.1 Adult Fiction Books: No change	\$ 11,000.00
1-140.2 Adult Non-Fiction Books: No change	\$ 7,000.00
1-140.3 Reference Services	
Ancestry	\$ 2,317.61
Heritage Quest	852.10
MyHeritage	1,916.00
NoveList PLUS renewal price	1,066.08
NoveList Select	1,517.19
Masterfile Premier *thru RAILS	2,010.27
Consumer Reports *thru RAILS	1,877.01
Auto Repair Center *thru RAILS	676.08
Consumer Health Complete *thru RAILS	744.30
Legal Information Center *thru RAILS	677.67
Academic Search Premier *thru RAILS	677.67
Rosetta Stone	2,688.00
Reference USA	4,768.00
Brainfuse	3,700.00
Illinois Public Records	909.00
Bookbrowse *thru RAILS Jan. 1	685.00
Creative Bug *3 year renewal	825.00
Gale Courses	4,000.00
UDemy	5,512.50
New Newsbank (Daily Herald, Chicago, Antioch Review & HeritageHub)	<u>2,996.00</u>
	\$ 40,415.88
1-140.4 Reference Books: No change	\$ 1,500.00
1-140.5 Professional Books: Increase \$250	\$ 750.00
1-140.6 E-Content Services: Based on 9 months of receipts= \$70,000.00 *Plan to cut Freegal in FY 23/24 unless see big increase in usage.	
Digital Library of Illinois Consortium Fee (includes magazines)	\$ 7,146.76
Hoopla	23,000.00
Hoopla Flex	4,000.00
Advantage titles	30,000.00
Advantage eAudio titles	10,500.00
Kanopy	2,500.00
5-Netflix Subscriptions for Roku (4 adult, 1 children's @ \$19.99/mo)	1,199.40
5- Hulu, Disney+, & ESPN Subscriptions for Roku @\$19.99/mo	<u>1,199.40</u>
	\$ 79,545.56

1-140.9 Adult Print Recordings: No change	\$ 3,500.00
1-141.1 Gift/Memorial Book Program, expenditures for donations received.	
1-141.2 Literacy Grant from Rotary	
1-141.3 Other Materials Grants: Expenditures for grant monies received above.	
1-142.1 Periodicals: Increase \$2,000	\$ 5,000.00
1-142.2 Microfilm/Fiche: No change	\$ 100.00
1-143.1 Adult Sound Recordings: Decrease \$500	\$ 500.00
1-143.2 Adult Videos: Increase \$1,000	\$ 10,000.00
1-143.3 Adult video games: No change	\$ 1,000.00
1-144.1 Young Adult Fiction Books: Increase \$800	\$ 4,000.00
1-144.2 Young Adult Non-fiction: Increase \$100	\$ 800.00
1-145 YA Periodicals: Increase \$20	\$ 220.00
1-146.3 YA Video Games: No change	\$ 1,100.00
1-147.1 Children’s Fiction Books: Increase \$3,000. 22-23 reduced due to renovation	\$ 11,000.00
1-147.2 Children’s Non-Fiction: No change	\$ 7,000.00
1-147.3 Children’s Reference Books: No change	\$ 400.00
1-147.31 Children’s Reference Services	
Science Flix	1,590.00
Tumblebooks	<u>999.00</u>
	\$ 2,589.00
1-147.4 Children’s Print Recordings: No change	\$ 3,000.00
1-147.41 Children’s E-Books: No change	\$ 1,000.00
1-147.7 Children’s gifts and memorials: Decrease \$2,000. 22-23 included Donald Skidmore Donation	\$ 500.00
1-147.8 Children’s Materials Grants: No change	\$ 500.00
1-148 Children’s Periodicals: No change	\$ 600.00
1-149.1 Children’s Sound Recordings: No change	\$ 300.00
1-149.2 Children’s Videos: Decrease \$1,500.00	\$ 1,500.00
1-149.22 Children’s Playaway Launch: Decrease \$500.00	\$ 500.00

1-149.3	Children’s Video Games: Decrease \$1,000.00	\$ 2,500.00
1-149.31	Developmental Games: No change	\$ 400.00
1-150	Capital Outlay, Equipment: Purchase equipment with Per Capita Grant. Budget minimum.	
1-151	Capital Outlay, Furniture: Decrease \$100.00	\$ 1,000.00
1-152	Per Capita:	
	<u>Adult:</u>	
	10 hammers for windows	\$ 90.00
	Book easels for Library of Things cases	112.00
	Library of Things	2,000.00
	Puzzle Table	60.00
	<u>Teen:</u>	
	Bluetooth speaker	39.99
	Ring light	36.99
	Photo Light Box	51.90
	<u>IT</u>	
	Printer for Tech Services	1,300.00
	Cell booster for lower level	6,000.00
	Brother Sewing Machine for Workshop	150.00
	Serger & thread	360.00
	Workshop and Studio Storage Containers	250.00
	Dremel Tool	130.00
	Handheld Vacuum for the Workshop	50.00
	6 x Tabletop Ironing Pads with Iron Rest	130.00
	Papercutter for Workshop	72.00
	Workshop Tools and Supplies	1,000.00
	Larger Garbage Can for Workshop	100.00
	Toaster Oven for Workshop	50.00
	Vinyl Roll Holder for Workshop	30.00
	Tabletop Kiln and Electrical Work (Just the price of Kiln so far, waiting for a quote for electrical work)	2,046.05
	4 x Portable Language Translator Device	916.00
	4 x Translation Pen	636.00
	Glass Dry Erase Board for IT Office	45.00
	New IT Heavy Duty Utility Cart	270.00
	Security Cameras new indoor and outdoor and relocate time lapse camera to middle of parking lot	12,650.00
	7 x Wireless Barcode Scanners (Teen Desk, 2 Children's Desk, 2 Inventory, 2 Adult Desk	2,303.00
	Keyboard and Mouse Trays	2,000.00
	Wired Barcode Scanner	156.00
	2 x Coworking Setup for Business Area (2 Hubs, 2 double monitor holders, 4 monitors, 2 wireless keyboard/mouse	1,460.00

Speakers for Maintenance	60.00
2 x Marketing and Communications new tablets, cases and screen protectors	1,450.00
Floor Stand Charging Station for Teen Center	559.00
iPad to circulate with a hotspot, iPad case, iPad cover, and bag to circulate in (Waiting on a quote for the iPad)	386.14
2 x RFID Pads (1 for Pages, 1 for Tech Services)	400.00
4 x Roku Devices (\$120.00) & cases (\$52.00)	172.00
Misc. Circulation Electronic Replacement Parts & Money for Apps (GoPro, Roku, Hotspots, etc.)	<u>553.58</u>
TOTAL	38,075.65
1-153 Capital Outlay Other Grants (spent if funds arrive)	\$ 15,000.00
*Big decrease because 22/23 included Live & Learn Bathroom Grant.	
1-154 Capital Outlay: Future Development & Repair:	
Nothing this year. Plan to start setting aside money for future projects in FY 24/25	
*Big decrease because 22/23 included Live & Learn Bathroom Grant matching.	
1-160 Refunds: No change	\$ 500.00
1-230 Accounting (New Accountant: \$145.00 to \$325.00 per hour)	\$ 4,000.00
Annual Audit (New Auditor)	14,990.00
Full Valuation (every other year)	<u>1,800.00</u>
	\$ 20,790.00
1-231 Legal Fees: Moved to Tort Immunity Fund (Reduce \$5,600)	\$ 0.00
1-232 Legal Notice Publishing: No change	
1-233 Printing: No change	\$ 2,500.00
1-234 Travel	
Misc. Mileage for local classes and trainings (no change)	\$ 2,000.00
PLA Mileage, lodging & meals & airfare for Library Director in Ohio	<u>1,200.00</u>
	3,200.00
1-235 Staff Development:	
In-Service Day Training x2	\$ 1,200.00
In-Service Day Meals x2 (\$980 each)	1,960.00
Department Meeting Treat (\$5 per head x 1 meeting per year)	240.00
College Coursework:	
2 Associates classes @ 50% of \$2,000 (Kat Solheim)	1,000.00
3 MLIS classes @ 100% of \$3,516 (Rachel Stine)	2,637.00
6 Undergrad classes @ 50% of \$2,250 (Gwen Shehorn)	1,152.00
2 Undergrad classes @ 50% of \$2,304 (Sydney Koslica)	1,152.00
4 MLIS classes @ 100% of \$3,516 (Brenda Martinez)	3,516.00
6 3-credit classes @ CLC @ 100% of \$2,465.28 (Kim Mirocko)	2,465.28
3 3-credit classes @ CLC @ 50% of \$1,690 (Melanie McQueen)	845.00
2 classes @ CLC @ 50% of \$1,560 (Sofie Barlow-Esler)	780.00
2 classes @ 100% (Sara Olsen—received Scholarships 2023)	1,000.00

Continuing Education:	
6 Reaching Forward @ \$175 each (2 Circ, 2 Child. & 2 Other)	\$ 1,050.00
Misc. Safety & Behavior	200.00
Homeless Training	899.00
Reference Skills for Non Reference Librarians	600.00
Notary Refresher training for 8 notaries	400.00
Anderson's Children's Literature Breakfast for 2 Child. Staff	130.00
C2E2 2024 for 8 attendees @ \$45 each	370.00
Comptia A+ Certification Exam (Sam Langford)	392.00
IT Certification for Krystal	400.00
PLA for Library Director	400.00
Misc. Workshops (\$500 Child, \$500 Teen, \$350 Tech, \$500 other)	<u>2,100.00</u>
	\$ 23,588.28
1-235.1 Human Resource Activities	
Employee Background Checks	\$ 500.00
Full Staff Meeting (4)	760.00
Customer Service Week	760.00
Illinois Labor Law Posters	68.00
Flowers for staff illness & community leaders	700.00
Board Treats	408.00
State of the Village Address (4 @ \$20)	80.00
Chamber events (2 x \$20) x 12	480.00
Various meetings (\$140: Marketing & Communications, \$100: Other)	240.00
Other/hosted/unexpected meetings	300.00
Volunteer Luncheon	1,087.00
Staff activities (\$80/month)	960.00
Staff anniversaries annual gifts (\$10 per employee)	480.00
Life event cards (birthday, sympathy, etc.)	150.00
Plaques, memorial leaves & misc. gifts	500.00
All Staff and Board Event	<u>3,200.00</u>
	\$10,673.00
1-236 Computer Programs:	
2 x Adobe Creative Cloud All Apps @ \$1,019.88 each	2,039.76
2 x Adobe Acrobat Pro @ \$287.88 each (Amy & Jennifer D.)	287.88
Microsoft Office 365 for staff & board (55 * \$5.80/mo=\$319/mo *12)	3,828.00
Microsoft Office Pro 2022/23 for public use computers	1,538.01
Library Solutions Licenses	2,000.00
Deep Freeze for Labs and iPads	1,813.00
Threatlock Security	8,280.00
Phone Tree Software (pay as we go)	200.00
FL Studio Software	199.00
Solstice Pod Maintenance Extension	<u>1,960.00</u>
	\$ 22,145.65
1-240.1 Office Supplies: Decrease \$1,000.00	
	\$ 10,000.00
1-240.2 Copier Supplies:	
Impact Contracted Service & Supplies (\$230.80/month + extra for overages)	\$ 5,000.00
Based on 9 months of receipts forecast we'll spend \$4,700.00 FY 22/23	
1-240.3 Printer/Computer Supplies:	
Toner/Ink Supplies & 3D Printer Supplies	\$ 4,600.00
Large Format Printer Maintenance (Parts, Labor, Ink, Paper)	4,400.00

Receipt Printer Paper (Sticky Paper and Regular)	1,000.00
	<u>\$ 10,000.00</u>
1-240.4 Processing Supplies: Return to pre-construction amount	\$ 4,000.00
1-240.51 Colormarq Label System: No change	\$ 1,500.00
1-240.6 AV Cleaning Supplies: Return to pre-construction amount	\$ 3,000.00
1-241 Postage: Increase \$500 due to increased mailing costs	\$ 8,000.00
1-242 Dues and Memberships:	
HR Source	\$ 1,195.00
Illinois Library Association APLD (\$225, JD & AB: \$200, NC & KZ: \$100)	725.00
American Library Association (\$250 JD & AB, \$212 CP (plus YALSA) \$74 NC)	826.00
Lake County Genealogical Society	25.00
Antioch Chamber of Commerce	100.00
Illinois State Historical Society	75.00
LACONI	100.00
Lakes Region Historical Society	30.00
Notary Bonding	100.00
Sam's Club	45.00
Amazon Prime Subscription	199.00
	<u>\$ 3,420.00</u>
1-243.1 Newsletter, 2- 12 pg. & 2- 16 pg. = \$25,312 OR 4- 16 pg.= \$26,352	\$ 26,532.00
1-243.2 Marketing & Communications Activities:	
Wider Library Programs/Outreach:	\$ 4,000.00
FCBD/Mini Con, National Library Week, Banned Book Week, SRP, Holiday Décor/crafts-gives, Circulation (NLW \$250/Other Promotional event(s) \$250= \$500), Other	
Partnership Programming:	4,000.00
Community Outreach Event(s), Business visits/events/programs, School events/visits/outreach, Other	
	<u>\$ 8,000.00</u>
1-243.3 Seasonal Flowers : Return to pre-construction amount	\$ 400.00
1-243.4 Bookmarks, bags, etc.: Circulation bags – plastic, Promotional gives, other	\$ 4,000.00
1-243.41 Patron Purchased Items:	
Workshop consumable/project materials (cost will return as patron buy materials)	\$ 1,500.00
Ear Buds, Jumpdrives, Headphones, etc.	\$ 150.00
1-243.5 Promotional Ads	
Connections Magazine: 4 @ \$500	\$ 2,000.00
Other Newsprint or Print Run	1,800.00
Social Media	600.00
	<u>\$ 4,400.00</u>

1-244	Reciprocal Borrowing Losses: No change.	
1-245	Bank Charges: Figure is based on 9-months of receipts.	\$ 5,870.00
	Amalgamated Bank Paying Agent Services	<u>470.00</u>
		\$ 6,345.00
1-300	Transfer to Social Security: No change	
1-400	No change (trying to build up IMRF Fund Balance)	\$ 10,000.00
1-500	Bond Payment Transfer:	
1-600	Contingency: No change	

Sites and Building Fund

Income:

2-10	Taxes, Property, Previous year $\$125,342.85 / 2 = \$62,671.43$	
2-11	Taxes, Property, Current year $\$124,005.00 \times 1.01 / 2 = \$63,298.14$	
2-12	Developer Contributions: Figure is based on 9 months of receipts.	
2-15	Interest: Large increase in interest rate. Based on 9 months of receipts.	
2-20	Grants: This income is only spent when received. Do not anticipate applying for grants this year. Received ~ \$43,000.00 in FY 2022-23 for Garden Walk.	

Expenses:

2-130	Telephone/Internet Expenses:	
	21 – Monthly Mobile Wifi Units	\$ 5,953.32
	15 – Monthly Mobile Wifi Units AT & T (ECF Funding) (\$600 x 12)	7,203.60
	10 – Additional Verizon Hotspots	4,318.80
	Cable TV (\$160/month * 12)	1,920.00
	Internet (\$1,080 x 12 = \$12,960, we get ½ credit back from E-Rate)	6,480.00
	Equipment Lease Fee (Modem \$135 x 12, hope to get credit from E-Rate)	1,620.00
	PRI – Telephone Service	5,868.00
	Static IPs (28) (\$30.00 & 12)	360.00
	Fax & Elevator Lines	<u>1,257.60</u>
		\$ 34,981.32
2-131	Disposal Service: Based on 9 months of receipts	\$ 2,357.00
2-132	Building and Grounds Maintenance	
	HVAC Maintenance Services O’Hare Mechanical - billed quarterly	9,800.00
	<i>*Did not need to pay in FY 22/23 due to construction</i>	
	<i>*Move Sprinkler, Extinguisher, Elevator & Boiler Inspections, Security and Fire Alarm Monitoring to Tort Immunity Fund: (Reduce \$4,633.69)</i>	
	Orkin Pest Control	1,600.00

	Misc. Plumbing Repairs (Previously reduced due to construction)	2,000.00
	Misc. Electrical repairs (Previously reduced due to construction)	<u>1,000.00</u>
		\$ 16,932.00
2-133	Heat (Gas) –Based on 9 months of receipts	\$ 10,000.00
2-134	Electricity – Based on 9 months of receipts	\$ 44,500.00
2-135	Water – Based on 9 months of receipts	\$ 1,300.00
2-136	Expenditures for Other Grants: Budgeted \$59,000 in FY 22/23 for Garden Walk	
2-140	Custodial Supplies	\$ 6,000.00
2-152	Capital Outlay, Grounds:	
	Spring & Fall clean-up (\$185.00 per hour)	\$ 1,850.00
	Window Cleaning (3 visits x \$890)	2,670.00
	Flowers for planters	<u>125.00</u>
		\$ 4,645.00
2-153	Capital Outlay, Building	
	Misc. Building needs	\$ 3,000.00
2-154	Expenditures, Developer Contributions: Based on 9 months of receipts	
	AND Additional money brought in in 23/24 (\$8,000 surplus)	
	Garden Hose Reel	200.00
	Water Filters	400.00
	Spray Mop x2	100.00
	Vacuum Maintenance, Filters, Accessories x2	150.00
	Humidifier Canister Replacement	1,200.00
	Compressor Accessories	250.00
	Landscaping Tools	200.00
	Cleaning Service (Once a month= \$6,000 per year)	6,000.00
	Carpet Cleaning and floor waxing: skipped in FY 22/23 due to construction	5,515.00
	Weekly tree & shrub pruning, Weeding @ \$185.00 per hour	
	Estimated 2 hours per week x 4 months x 4 weeks	5,920.00
	Custodial Clothing/Shirts/Outerwear	800.00
	Misc. parts & pieces, etc.	<u>1,000.00</u>
		21,735.00
2-600	Contingency – no change	

IMRF Fund

Income:

3-10	Taxes, previous year \$192,911.88 / 2 = \$96,455.94	
3-11	Taxes current year \$192,911.88 * 1.01% / 2 = \$97,420.50	
3-12	Transfer from General Fund	\$ 10,000.00
3-15	Interest: Large increase in interest rate. Based on 9 months of receipts.	

Expenses:

3-122 IMRF Expenses as estimated in the payroll proposal
 Employer Contributions at 12.5% for 2022 & 12.39% for 2023 \$ 190,955.10

Social Security Fund

Income:

4-10 Taxes previous year $\$125,752.05 / 2 = \$62,876.03$
 4-11 Taxes Current Year $\$125,752.05 * 1.01\% / 2 = \$63,504.79$
 4-12 Transfer from General Fund \$0.00
 4-15 Interest: Large increase in interest rate. Based on 9 months of receipts.

Expenses:

4-123 Social Security and Medicare Contribution
 Employers Contributions at 7.65% x projected payroll (\$124,475.98)

Tort Immunity

Income:

7-10 Taxes previous year $\$66,520.46 / 2 = \$33,260.23$
 7-11 Taxes current year $\$66,520.46 * 1.01\% / 2 = \$33,592.83$
 7-15 Interest: Increase in interest rate, but low fund balance due to paying two years of insurance in FY 22/23 to get on regular payment schedule. Based on 9 months of receipts.

Expenses:

7-236 Governmental Crime Policy (changed from Treasurer's Bond in 23/24)
 Pay in May 2024 \$ 2,494.00
 *Paid for 2 years of coverage in FY 22/23 to get onto correct payment schedule. Was higher amount to insure Treasurer for higher fund balance due to building project.

7-237 General Liability Insurance
 Library Multi-Class Liability
 Auto, Package (includes Directors & Officers), Umbrella
 Pay in June 2024 (6% increase on prior year) \$ 24,972.01
 *Paid for 2 years of coverage in FY 22/23 to get onto correct payment schedule

7-238 Worker's Compensation
 Pay in June 2024 (5% increase on prior year) \$ 2,622.85
 *Paid for 2 years of coverage in FY 22/23 to get onto correct payment schedule
 Follow-up audit 500.00
 \$ 3,122.85

7-239 Unemployment Insurance: The library is self-insured: estimate in case \$ 5,000.00
 *Appropriate \$20,000.00 in case.

7-240	Appraisal Update (Do full valuation in 23/24, then revaluation @ \$350 in 24/25)	\$ 4,730.00
7-241	Cybersecurity Insurance	\$ 3,500.00
7-242	Snow Removal (New line: Moved from Corporate Fund): Based on 9 months of receipts + Salt	\$ 5,500.00
7-243	Legal Fees (New line: Moved from Corporate Fund): Figure is based on 9 months of receipts.	\$ 5,650.00
7-244	Building Inspections & Alarm Monitoring (New line: Moved from Building Fund)	
	Fire Protection System Inspections, sprinklers & extinguishers	1,500.00
	Tyco/Johnson Controls Maintenance Agreement & Monitoring-Security System	1,370.69
	Chicago Metro Fire Protection Security Alarm Monitoring	468.00
	Fox Valley Annual Fire Alarm Monitoring \$55/month, billed quarterly	660.00
	Elevator Inspections: Thompson Elevator Inspection Service	360.00
	Illinois State Fire Marshall's Office	75.00
	Boiler Inspection	200.00
		4,633.69

Bond Repayment Fund

Income:

8-10.1	Taxes previous year	\$598,223.75 / 2 = \$299,111.88
8-10.2	Taxes current year	\$590,000.00 * 1.01% / 2 = \$302,103.00
8-11	Interest: Increase in interest rate. Based on 9 months of receipts.	<u>1,643.64</u>
		\$ 602,858.52

Expenses: from Schedule provided by Bernardi Securities

8-150	Payment due 1-1-2024	\$ 476,150.00
	Payment due 7-1-2024	<u>112,550.00</u>
		\$ 588,700.00

Renovation & Expansion Fund

Income:

9-11	Interest: Increase in interest rate. Based on 9 months of receipts & anticipated fund balance.	\$ 50,000.00
------	--	--------------

Expenses: from Guideline Cashflow Projections from CCS (*waiting for #'s from Cristina)

9-100	Hard Costs	\$ 1,000,000.00
9-200	Soft Costs	500,000.00
9-600	Contingency	<u>100,000.00</u>
		\$ 1,600,000.00