

**Antioch Library Friends  
Executive Committee Meeting  
Thursday, August 3, 2023**

**In attendance: Darlene Clauson, Shirley Waters, Mary Lou Balazs, Ruby Hall, Laura Fowler, Karen Leverenz, Dee Drew, Amy Blue, Sari Brindel, Cathy Dressendorfer, Pam Wells, Raven Farias, Carolyn Hounsell, Liz Winters**

**Book Shop**

Darlene gave a presentation with a few guidelines for stocking the sales area:

- Feel free to price up Coffee Table books.
- Please conform your shelving to the selected categories.
- For now, we are eliminating arts & crafts—they'll go in self-help.
- Please don't overfill the shelves; books sell better when there is room to handle them a bit.
- SciFi is too small right now to have its own section-it will just go in with general fiction.
- The Free Bin is for damaged books or books that are otherwise unsellable, but not complete trash (not moldy, smelly, etc.)

There was some discussion about how to price the books; the dots/stickers we've been using are either too loose and fall off, or stick too hard and are difficult to remove. Carolyn said they make a special kind of yellow sticker that comes off easily and leaves no residue. She will bring in a sample so we'll know what to buy.

The free book bin is very popular. For now, some books that would otherwise have gone to the township or the train station, can go on the Free Cart.

Elizabeth said she will stock Millview Manor apartments and the senior housing across from Piggly Wiggly. She'll bring the books she swaps out here for us to sell and replace them with books from our stock.

**Additional Items for Sale area**

Amy shared shop drawings for the sales area spinning racks. The input was that a square rather than circular shape would be preferable as the books would fit in better as would a book end to hold them up. Jennifer wanted us to use clear bookends so the covers could be seen; these are available on Amazon. Amy will relay those concerns back to the designer.

We need some book easels for supporting the larger format books. Pam will order 12 easels and get reimbursed as it is under \$50. It was decided that over \$100 should have membership approval.

Mary Lou will be ordering stickers for the paperbacks; it will cost about \$40.

Amy shared that she got a quote for the metal backstop rails to keep books from sliding behind the shelves. They are about \$15 each. The membership passed on ordering those for now. For now we are putting the kids' books in baskets and that is solving the problem of them sliding behind.

**Donations**

We do not have a formal, cut-and-dried age policy of books, but we will not stock books that are too old—how old is too old depends on the subject.

Amy asked if the Friends want to accept the library's discarded video games and they said yes. Amy will put those in the storage room.

Darlene worked out with Kim, the head of circulation, that if a large donation comes in, she will call Darlene and Darlene will put out a call for volunteers.

Disposal donations will go on the white table in maintenance (when they get it cleared of their own stuff!). Darlene will take some extras to Goodwill.

### **Financial Report**

Mel wasn't there so there wasn't a full financial report. The sidewalk sales made about \$90. Thanks to all who volunteered for them. It didn't make much money but it did get the Friends out in the community.

### **Volunteer Opportunities**

Sari asked what other volunteer opportunities the library has. Right now, Amy is in charge of home delivery and Computer Coach volunteers. We are starting a new round of Computer coach volunteers, but we have enough Home Delivery. Otherwise, there really isn't a volunteer program at the library for now.

### **Silent Auction Team**

Karen is going to get another padlock with extra keys to use on the glass case so we have spare keys; no locksmiths can make that key.

Silent Auction has been stocked for August; July items were picked up.

Someone mentioned that if an item wasn't picked up in a week, the next highest bidder would be called.

Karen and Raven met and made up a schedule of items to be auctioned; 2 sets per month. Karen usually puts the items in at the beginning of the month, and Raven takes them out at the end.

We are looking for items for the auctions so sorters should keep their eyes peeled for nice series sets, particularly for kids. Carolyn brought in some artwork and a coffee table book for possible auction. Amy fielded a call from someone who plans to donate a set of Great Books. We do not auction off library discards.

### **Facebook page**

It's great to see Laura back! She does the Friends Facebook page. She will make up a post for the Fall Book Sale and the library will cross-post it.

### **Fall Book Sale**

Fall book sale will be Thursday evening September 21 for members only; Friday, Saturday & Sunday September 22, 23 & 24 for the general public. We will make up a working schedule at September's meeting. Amy reserved the room for all of Wednesday, September 20 as well, for set up.

We need more donations for the book sale. Laura will put it on the Facebook page and it will be in the next library newsletter as well.

### **Misc.**

Ruby requested that library requests be sent to the membership in advance so they can mull it over before voting. Amy will do this going forward. Also, Sari will send out the agenda in advance as well.

Ruby asked about the vending machines, whether they were self-supporting. The vending company expects them to be, and if they're not, they'll remove them. The library is not asking for any support for them at this time.