

Board of Trustees
Antioch Public Library District
Agenda for Regular Meeting August 29, 2023
7:00pm in the Kakacek Room

- I. Call to order, roll call & declaration of quorum

- Action* II. Secretary’s report/approval of minutes of last meetings
 - A. July 25, 2023 Board Meeting
 - B. July 25, 2023 Decennial Committee Meeting

- Action* III. Approval of bills and payroll

- Report IV. Treasurer’s report

- Report V. President’s Report

- Report VI. Notices and Communications
 - A. Lake County Clerk Outstanding Tax Distributions
 - B. The Dog’s Ear
 - C. Donald Fencil Donation
 - D. Lucansky Family Thank You
 - E. Thank You from Joleen
 - F. RAILS Member Brochure

- Report VII. Library Director’s Report
 - A. Overview of Reports
 - B. 2022-2023 Annual Report
 - C. Garden Party & Time Capsule Celebration: Sat., Oct. 7, 10-12
 - D. Personnel Changes
 - i. Brenda Martinez, Teen Services Associate (10-year award)
 - ii. Melanie McQueen, Circulation Assistant resignation
 - iii. Maintenance Custodian vacancy
 - iv. Hannah Sator, Adult Services Associate Program Coordinator hiring
 - v. Carter Tritschler, Maintenance Custodian hiring
 - vi. Lauren Johnson, Circulation Assistant hiring

- Report VIII. Public Comment
 - A. Board Corner
 - B. Citizen’s Comments
 - C. Staff Comments
 - D. Friends Report

- Report IX. Unfinished Business
 - A. Capital Improvement Project
 - i. Progress, Budget, Change Order & Project Proforma Update
 - ii. Henry Brothers Pay Application #18 – Approval to issue

- Action*

payment for Henry Brothers Payment Application
#18 in the sum of \$160,768.39

Report

B. Secretary's Audit Committee

X. New Business

Action

A. Budget and Appropriation Ordinance 23-4

Action

B. Treasurer's Estimate of Revenues 2023-24

Action

C. PER17: Paid Holidays

Action

D. PER22: Personal Leave

Action

E. SER33: Outstanding Checks

Action

F. Appendix C: Head of Marketing & Communications job
description

XI. Closed Session if necessary

XII. Adjournment