

Antioch Library Friends

Executive Committee Meeting

Thursday, May 4, 2023

10 a.m.

In attendance: Millie Ostrander, Cathy Dressendorfer, Fred Faraca, Melonnie Hartl, Mary Lou Balazs, Ruby Hall, Dee Drew, Laura Fowler, Marilyn Cotteleer, Karen Leverenz, Anne Dickson, Raven Farias, Darlene Clauson, Shirley Waters, Carolyn Hounsell, Sari Brindel, Amy Blue, Pam Wells

Guest: Kim Zupkoff

Welcome to new members Millie, Cathy, Fred and Karen!

Accepting Donations

There was some discussion about the timing and logistics of resuming full scale acceptance of donations. Some questions were: when do you we want to start accepting donations? Do we want to impose limits on numbers of boxes at a time? Limits on drop off times? Amy thought we should at the very least wait until the sale area is complete which should be the last week of May. Kim Zupkoff the head of circulation attended and weighed in on some of these issues. She thought maybe if the Friends had a cart in their storage room where donations could be unloaded that's what circulation staff would do as they came in. Not much was decided; will be revisited at June's meeting.

Book Sale Area

The Book Sale Area Committee met and decided on categories for the shelves. They will be using Youth, Easy Reader and Picture Book categories for children. For Fiction, they will be using just Mystery and Sci fi for genres; all other books will be lumped together. For non-fiction, they will use Biography, Cooking, Craft/Hobbies, History/Politics, Science and Nature, Self-Help, [Diet Health and Exercise], Spirituality and Sports. They will also have a shelf or two of large format (aka "coffee table") books.

These genres may end up changing somewhat as we learn what sells and what doesn't.

They also decided on not "dotting" the books to keep track of inventory turnover.

They are not going to put signage on the shelving itself, only on the stack ends.

They are going to coordinate a group training of book sale area stocking volunteers on an upcoming Friday. The sales team will schedule a training for interested volunteers.

Fiction will be alphabetized by author; non-fiction will not be alphabetized at all.

Sari asked for a vote to accept the categories as presented; all voted aye.

Amy passed around pictures of potentials for new spinner racks for paperbacks as well as a cart idea to use as a "free bin." Mass market paperbacks are in pretty short supply and that supply is used up stocking the train station so the spinner racks should accommodate trade size.

Big Book Sale

Amy had given Sari some dates when both the Eide and Kakacek Rooms were open so they could be made into one big room for the duration of the sale: Wednesday for setup, Thursday for members preview, Friday, Saturday and Sunday for main sale and Monday for take down. The group decided on the weekend of September 23 (Saturday) so Amy reserved both rooms for Wednesday, September 20-Monday, September 25. The room was available all these times.

Other Selling Opportunity

Sari heard from Barbara at the Chamber that the Friends could set up a table and sell books outside the Chamber office on the days of the Taste of Antioch, July 13-16. They could pull their stuff into the Chamber foyer and it would be locked up at night and protected from the elements. Mel, Millie, Ruby, Dee, Pam, Sari and Carolyn expressed interest in staffing it. Sari confirmed with the Chamber that we will use the sidewalk space these dates.

Auction

Amy gave the Friends the framed money recovered from the wreck of the Andrea Doria. The library said it was worth \$2500 but take that with a grain of salt. Other auction items are usually nice sets of books or items that have been donated along with a book that fits the theme: for example, an instant pot with an instant pot cookbook. If you think a donation would be suitable for auction, set it aside in the room with a post it indicating it is for auction. Raven will be doing the physical silent auction in the glass case. Mel will help out. May's auction items are in the case!

There was some discussion about online auctions. We have done auctions on eBay, but often the postage makes this cost prohibitive. We could also do Facebook Marketplace. Then either way indicate pick up only. Millie's daughter knows about online auctions so she is a possible resource going forward.

Raven will put up the Floral Acres gift certificate they donated, maybe along with some books, for May, since we are still in the beginning of the month.

Keys

Amy has the key to the display case and will try to get a copy made.

There is only one key to the paybox, and the Ace Hardware doesn't have the blank to make a copy. Mel is going to try a locksmith to see if she can get a copy made.

Membership Report

The Friends membership drive has so far taken in \$1,220. This includes 14 individual memberships, 9 Family memberships and 9 (!) Best Friends.

Financial Report

The balance at the beginning of April was \$12,601.54. Friends gave \$1,000 to the Library for the Grand Opening, spent \$78.75 on postage for the membership mailing, took in \$150 in donations, \$1130 in memberships, \$32.92 in Amazon Smile (the last one). Also, the book sales made \$128.58. The ending balance for April was \$13,043.04.

Grand Opening

The Friends will be raffling off 6 baskets which Ruby & Dee are assembling. Shirley, Dee and Ruby will sell the raffle tickets the night of. We will need a box of cash to make change that night. We need 6 ball jars for putting the tickets in—Pam thought she might have some. The raffle drawing will take place at 9 p.m. Winners need not be present to win.

The Friends are also invited to cut the ribbon leading from the foyer to their selling area in the opening ceremony on Friday night.

Sari also suggested the Friends purchase a floral arrangement from Floral Acres to be delivered Friday. A budget of up to \$100 was given for this and Mel will order it.

Misc

There was a question about adding to the library's auction; unfortunately we cannot now. There are two ladders that can be disposed of. If no members want them, Ruby or Pam will put them on Facebook Marketplace.

Amy will update the Executive Committee membership list and distribute at the June 1 meeting.

Next meeting: Thursday, June 1 at 10 a.m.