

## **Antioch Library Friends**

### **Executive Committee Minutes**

**February 2, 2023**

**In attendance: Marilyn Cotteleer, Laura Fowler, Dee Drew, Eileen Goodman, Mary Lou Balazs, Carolyn Hounsell, Amy Blue, Shirley Waters, Darlene Clauson, Sari Brindel, Marilyn Hall**

Upcoming dates to be aware of: Monday, March 13-Sunday March 26 Library closed for final move. During this time the Friends' spaces will be furnished. If possible, Amy will let you in during the closure to get set up.

Thursday, April 20 at 12. Volunteer Luncheon! Back in Person!

Friday, May 12 in the evening, Saturday, May 13 all day-Library's Grand Opening Event (tentative)

A Saturday in June to be Determined: Garden Walk Dedication

### **Volunteer Hours**

Marilyn C. passed around blank volunteer sheets for everyone to put their name on. Amy reminded everyone of the importance of tracking your volunteer hours for the library (even meeting times count!). These sheets will be kept in the blue binder in the new Friends storage room when it opens. Please remember to track your volunteer time for the library.

### **Financials**

Melannie was not there, but she gave us the bank balance of \$19,687.59 which is after the Christmas gifts to maintenance, the holiday luncheon and the state taxes have been paid. Also there was a deposit for \$350.65 from donations from companies who match their employees' charitable contributions, including Johnson Controls.

### **Election of Officers**

At the March meeting, we will be electing new officers. Darlene wishes to remain VP and Melannie wishes to remain treasurer. We are looking for a President. Marilyn and Laura were just interim. The by-laws say that the members have to be present to vote. They do not specify that the nominee has to be present.

### **Membership**

It is time for our biennial membership drive. To do the membership mailing, we need the stationery, the updated membership application and membership card (which Amy will print), and the thank you card. Amy will investigate if the stationery is currently in her basement or if it is being stored offsite.

Dee, Laura, Darlene and Shirley all offered to help with the membership drive.

### **Book room**

Amy described the Friends' new spaces but we couldn't go over and see the storage room because they were leveling the floor and restricting access. The storage room will have shelving on most sides of it. Friends will also still have their shelves in the south stairwell; Roy plans to reinstall them.

The selling area will consist of 2 2-sided ranges, each with 3 columns of 7 shelves. It was discussed that they will probably use the lowest shelf for children's books and not use the top most shelf for books as it may be hard to reach. Marilyn asked whether there will be room for the spinner racks, and the Free Bins. Also, there is one display case currently offsite that will be coming back. Amy has the pay box and will ask Roy to install it on the column closest to the shelves. We will see how to arrange things when they are back.

Because the selling area is smaller, it was mentioned that we may need fewer volunteers, fewer days per week. Marilyn C. mentioned that at Algonquin all the volunteers come in at the same day and time and do all the sorting and stocking together.

Sari, Darlene and Mary Lou have offered to be on the committee to oversee the selling area.

### **Book Donations**

We will not be accepting donations from the public right when the spaces are live. Instead, we will ask the Friends to bring back what they currently have stored and whatever other donations they have to see how much we get and what we have room for. At the March meeting we will talk some more about how the shelves will be arranged.

In prioritizing donations, we were reminded that SciFi, Fitness books and teen books are not big sellers.

### **Auction**

The display case that held the physical auction items will be coming back in March. Sari offered to take over the ebay sales if we want to continue them.

### **Time Change**

There was some discussion about changing our meeting times to the evening when it was hoped more working age people might attend. It was decided to have a survey on the Facebook page and with the membership mailing to see if the current morning meeting time is keeping interested parties from attending. Sari thought she could put together a Survey Monkey survey to put on Facebook and gauge interest.

### **Amazon Smile**

Amazon Smile is no more.

### **Candidates Night**

The Antioch District Library Board of Trustees is having an election in the Spring and historically the Friends have acted as hosts for our Candidate's Night, which this year will be on Wednesday, March 1 at 7 p.m. Amy asked if they would once again this year perform this service, as the library as a taxing body is prohibited from spending funds on its election. Carolyn and Marilyn Hall said they would bring cookies and host this night. Marilyn said the Friends would pay for \$12 in vending machine vouchers to cover the coffee.

### **Library Requests**

Amy presented two sets of library requests. One was for \$4,000 to fund the adult, teen and children's 2023 summer reading programs, as has been done in the past. The other was for \$3,100 to fund a toddler place space and area rug for the newly remodeled and expanded Schroeder Storytime room. Both of these requests were granted. The library is grateful!

Meeting adjourned at 11:10 a.m. Next meeting is Thursday, March 2 at 10 a.m.