## **Board of Trustees**

# Antioch Public Library District

# Agenda for Regular Meeting September 27, 2022, 7:00pm in the Schroeder Room

I.	Call to order,	roll call	& declaration	of quorum
----	----------------	-----------	---------------	-----------

Action II. Secretary's report/approval of minutes of last meetings

A. August 30, 2022 Board meeting

- B. August 30, 2022 Budget & Appropriation hearing
- C. August 8, 2022 Fundraising Committee meeting
- D. August 22, 2022 Fundraising Committee meeting

Action III. Approval of bills and payroll

Report IV. Treasurer's report

Report V. Presidents Comments

Report VI. Notices and Communications

- A. Illinois State Historical Society Centennial Award letter and certificate
- B. Letter from Illinois State Library re: Trustee vacancies
- C. Thank you from Nancy Schroeder
- D. The Dog's Ear Staff E-Newsletter

#### VII. Library Director's Report

Report A. Overview of Reports

Report B. 2021-2022 Annual Report

Report C. April 4, 2023 Election Trustee Petitions

Action D. Personnel Changes

i. Sam Langford (5-year award)

ii. Ivy Edran (10-year award)

iii. Jeanne Thomas (15-year award)

iv. Grace Bergum, Page hiring

v. Nora Samelson, Children's Associate hiring

vi. Katie McNatt, Teen Assistant hiring

#### VIII. Public Comment

Report A. Board Corner

Report B. Citizen's Comments

Report C. Staff Comments

Report D. Friends Report

### IX. Unfinished Business

A. Capital Improvement Projects

Report i. Progress, Schedule, Upcoming Activities, Budget, Change Orders & Alternates

Action	ii. Construction Change Order Approval of Change Order #9 in the sum of \$13,853.89 and Change Order #10 in the sum of \$23,343.67 to Henry Brothers		
Action	iii. Henry Brothers Pay Application #7 – Approval to issue payment for Henry Brothers Payment Application #7 in the sum \$895,510.42		
Action	iv. Planned Library Closure—Approval to close the Library for the move from Phase 1B to Phase 2 from October 24, 2022 thru November 4, 2022		
Action	B. Appoint One Trustee for Unexpired Two Year Term		
Action	C. Library Director's Employment Contract (effective 10/24/22)		
Report	D. Fundraising Committee Report		
	X. New Business		
Action	A. Set Date of Levy Hearing		
Action	B. Schedule Library Director's Annual Evaluation		
Action	C. Appendix C: IT Associate—Studio		
Action	D. Appendix C: IT Associate—Workshop		
Action	E. PMPER45: Communications and Use of Equipment		
Action	F. In-Service Day Closure: November 4, 2022		
Action	G. Christmas and New Year's Holiday Time Off		
	XI. Closed Session if necessary		

XII. Adjournment

Action