



SER 8

## DISPLAYS, POSTERS AND PAMPHLETS

### POLICY

The use by individuals or organizations of the library's facilities for display other than those which pertain to the library is not a right but a privilege which is subject to review by the Board of Trustees. The Library Director or his/her designee may grant the privilege of placing exhibits and displays in the library subject to the following conditions:

1. No display, poster or pamphlet shall be placed in the library without permission from the Library Director or his/her designee.
2. No individual or organization shall be permitted to display any materials which advocate the election or defeat of a candidate for public office, or which advocates an affirmative or negative vote, for or against any proposition, whether political or otherwise.
3. Displays, posters or pamphlets announcing events sponsored by a local educational, religious, or fraternal organization may be displayed.
4. The exhibit of such displays, posters or pamphlets will be limited to a time period not to exceed three (3) months.
5. Displays, posters and pamphlets will be permitted on a "first-come, first-served" basis, provided there is space available and they are of reasonable size.
6. The library assumes no responsibility for the preservation, protection, or possible damage or theft of any item displayed. All items placed in the library are done so at the individual or organization's risk.
7. The person bringing in the display, along with a library designee, is responsible for its arrangement and removal, but the library has the right to re-arrange or dismantle the display as it deems necessary.
8. Each display must be accompanied by signage explaining it.
9. The Board of Trustees reserves the right to restrict or deny use for just cause; such cause may include infraction of any policy.

Revised 1/30/2018