

**ANTIOCH PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS:  
BUDGET AND APPROPRIATION ORDINANCE 18-5  
FOR THE ANTIOCH PUBLIC LIBRARY DISTRICT FOR THE FISCAL  
YEAR COMMENCING JULY 1, 2018 AND ENDING JUNE 30, 2019**

WHEREAS, the Board of Library Trustees of ANTIOCH PUBLIC LIBRARY DISTRICT, LAKE COUNTY, ILLINOIS, caused to be prepared in tentative form a Budget and Appropriations Ordinance, and the Secretary of this Board has made the same conveniently available to the public for inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 28<sup>th</sup> day of August, 2018 notice of said hearing was given at least thirty (30) days prior thereto, as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of said District as follows:

Section 1: That the fiscal year of this Library District be and the same is hereby fixed and declared to be beginning July 1, 2018, and ending June 30, 2019.

Section 2: That the following budget and appropriations containing an estimate of the amount available and expenditures be and the same are hereby adopted as the budget and amounts appropriated of this Library District for the said fiscal year.

pursuant to a roll call vote of 6 Ayes and 0 Nays, to-wit

AYES: Hausman, Rapp, Santi, Barnett, Napier, DeBoer

NAYS: None

ABSENT: LeFave

Approved by me this 28th day of August, 2018.

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Thomas Hausman  
PRESIDENT  
Board of Trustees  
Antioch Public Library District

ATTEST:

SEAL

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Cinde DeBoer  
Secretary  
Board of Trustees  
Antioch Public Library District

Published according to law this 5<sup>th</sup> of September, 2018.

## Budget and Appropriation 2018-2019

| Account Number                     | Description                         | 2018-2019 Budget | 2018-2019 Appropriation |
|------------------------------------|-------------------------------------|------------------|-------------------------|
| <b>CORPORATE FUND - INCOME</b>     |                                     |                  |                         |
| 1-10                               | Taxes, Property, previous year      | \$1,121,924.51   |                         |
| 1-11                               | Taxes, property, current year       | \$1,133,255.95   |                         |
| 1-12                               | Corp. Pers. Prop. Replace. Tax      | \$5,000.00       |                         |
| 1-13                               | Fines                               | \$25,000.00      |                         |
| 1-14                               | Non-Resident Fees                   | \$600.00         |                         |
| 1-15                               | Interest                            | \$10,838.36      |                         |
| 1-16                               | Gifts & Memorials                   | \$18,000.00      |                         |
| 1-17                               | Copier, Printers, & Reader-Printers | \$12,000.00      |                         |
| 1-18                               | Other Income                        | \$1,000.00       |                         |
| 1-31                               | Per Capita Grant                    | \$32,638.75      |                         |
| 1-32                               | Other Grants or Gifts               | \$2,000.00       |                         |
| TOTAL REVENUE                      |                                     | \$2,362,257.57   |                         |
| <b>CORPORATE FUND EXPENDITURES</b> |                                     |                  |                         |
| Library Operations                 |                                     |                  |                         |
| 1-110                              | Salaries, Supervisory               | \$523,000.00     | \$784,500.00            |
| 1-111                              | Salaries, IMRF personnel            | \$651,000.00     | \$976,500.00            |
| 1-112                              | Salaries, Non-IMRF Employees        | \$86,000.00      | \$129,000.00            |
| 1-113                              | Temporary Employees                 | \$19,000.00      | \$28,500.00             |
| 1-114                              | Salary Custodian                    | \$31,000.00      | \$46,500.00             |
| 1-120                              | Employer Paid Benefits (Insurance)  | \$207,000.00     | \$310,500.00            |
| 1-131                              | Book Binding                        | \$2,500.00       | \$3,750.00              |
| 1-132                              | Equipment Rental                    | \$6,500.00       | \$9,750.00              |
| 1-133                              | Equipment and Furniture Repair      | \$3,000.00       | \$4,500.00              |
| 1-136                              | Computer/Hardware Replacement       | \$25,000.00      | \$37,500.00             |
| 1-137                              | Computer Software Support           | \$54,000.00      | \$81,000.00             |
| 1-138                              | Network Consultants                 | \$10,300.00      | \$15,450.00             |
| 1-139.1                            | Video License                       | \$1,160.00       | \$1,740.00              |
| 1-139.2                            | Adult Programs                      | \$11,000.00      | \$16,500.00             |
| 1-139.21                           | Adult Summer Reading Program        | \$2,500.00       | \$3,750.00              |
| 1-139.3                            | Young Adult Programs                | \$8,000.00       | \$12,000.00             |
| 1-139.31                           | Young Adult Summer Reading Program  | \$2,000.00       | \$3,000.00              |
| 1-139.4                            | Children's Programs                 | \$13,000.00      | \$19,500.00             |
| 1-140.1                            | Adult Fiction Books                 | \$18,000.00      | \$27,000.00             |
| 1-140.2                            | Adult Non-Fiction Books             | \$20,000.00      | \$30,000.00             |
| 1-140.3                            | Reference Services                  | \$30,500.00      | \$45,750.00             |
| 1-140.4                            | Reference Books                     | \$2,000.00       | \$3,000.00              |
| 1-140.5                            | Professional Books                  | \$1,000.00       | \$1,500.00              |
| 1-140.6                            | E-Books                             | \$49,000.00      | \$73,500.00             |
| 1-140.9                            | Adult Print Recordings              | \$10,500.00      | \$15,750.00             |
| 1-141.1                            | Gift/Memorial Books                 | \$1,000.00       | \$1,500.00              |
| 1-141.2                            | Rotary Literacy Grant               | \$1,000.00       | \$1,500.00              |
| 1-141.3                            | Adult Materials Grants              | \$1,000.00       | \$1,500.00              |
| 1-142.1                            | Periodicals                         | \$6,500.00       | \$9,750.00              |
| 1-142.2                            | Microfiche/Film                     | \$500.00         | \$750.00                |
| 1-143.1                            | Adult Sound Recordings              | \$4,000.00       | \$6,000.00              |
| 1-143.2                            | Adult Videos                        | \$25,000.00      | \$37,500.00             |
| 1-143.3                            | Adult Video Games                   | \$2,000.00       | \$3,000.00              |
| 1-144.1                            | Young Adult Fiction Books           | \$4,000.00       | \$6,000.00              |

## Budget and Appropriation 2018-2019

| Account Number | Description                                 | 2018-2019 Budget | 2018-2019 Appropriation |
|----------------|---|------------------|-------------------------|
| 1-144.2        | Young Adult Non-Fiction Books               | \$1,000.00       | \$1,500.00              |
| 1-145          | Young Adult Periodicals                     | \$200.00         | \$300.00                |
| 1-146.3        | Young Adult Video Games                     | \$1,500.00       | \$2,250.00              |
| 1-147.1        | Children's Fiction Books                    | \$21,000.00      | \$31,500.00             |
| 1-147.2        | Children's Non-Fiction Books                | \$20,000.00      | \$30,000.00             |
| 1-147.3        | Children's Reference Books                  | \$400.00         | \$600.00                |
| 1-147.31       | Children's Reference Services               | \$2,700.00       | \$4,050.00              |
| 1-147.4        | Children's Print Recordings                 | \$6,500.00       | \$9,750.00              |
| 1-147.41       | Children's E-Books                          | \$3,000.00       | \$4,500.00              |
| 1-147.7        | Children's Gift/Memorial Books              | \$500.00         | \$750.00                |
| 1-147.8        | Children's Materials Grants                 | \$500.00         | \$750.00                |
| 1-148          | Children's Periodicals                      | \$1,000.00       | \$1,500.00              |
| 1-149.1        | Children's Sound Recordings                 | \$550.00         | \$825.00                |
| 1-149.2        | Children's Videos                           | \$12,000.00      | \$18,000.00             |
| 1-149.21       | Children's Playaway Views                   | \$0.00           | \$0.00                  |
| 1-149.22       | Children's Playaway Launchpads              | \$4,000.00       | \$6,000.00              |
| 1-149.3        | Children's Video Games                      | \$3,500.00       | \$5,250.00              |
| 1-149.31       | Children's Developmental Games              | \$1,000.00       | \$1,500.00              |
| 1-150          | Capital Outlay, Equipment                   | \$3,300.00       | \$4,950.00              |
| 1-151          | Capital Outlay, Furniture                   | \$1,000.00       | \$1,500.00              |
| 1-152          | Capital Outlay, Per Capita                  | \$32,638.75      | \$48,958.13             |
| 1-153          | Capital Outlay, Other Grants or Gifts       | \$18,000.00      | \$27,000.00             |
| 1-154          | Capital Outlay, Future Development & Repair | \$100,000.00     | \$150,000.00            |
| 1-160          | Refunds                                     | \$300.00         | \$450.00                |
|                | OPERATIONS TOTAL                            | \$2,066,548.75   | \$3,099,823.13          |
|                |   |                  |                         |
|                | ADMINISTRATION                              |                  |                         |
| 1-230          | Accounting                                  | \$12,500.00      | \$18,750.00             |
| 1-231          | Legal                                       | \$7,000.00       | \$10,500.00             |
| 1-232          | Legal Publishing                            | \$2,500.00       | \$3,750.00              |
| 1-233          | Printing                                    | \$2,400.00       | \$3,600.00              |
| 1-234          | Travel                                      | \$3,250.00       | \$4,875.00              |
| 1-235          | Staff Development                           | \$9,800.00       | \$14,700.00             |
| 1-235.1        | Human Resources Activities                  | \$7,100.00       | \$10,650.00             |
| 1-236          | Computer Programs                           | \$4,100.00       | \$6,150.00              |
| 1-240.1        | Office Supplies                             | \$10,000.00      | \$15,000.00             |
| 1-240.2        | Copier Supplies                             | \$3,500.00       | \$5,250.00              |
| 1-240.3        | Printer/Computer Supplies                   | \$7,000.00       | \$10,500.00             |
| 1-240.4        | Processing Supplies                         | \$10,000.00      | \$15,000.00             |
| 1-240.5        | Color Marc                                  | \$9,000.00       | \$13,500.00             |
| 1-240.6        | AV Repair Supplies                          | \$3,500.00       | \$5,250.00              |
| 1-241          | Postage                                     | \$9,000.00       | \$13,500.00             |
| 1-242          | Dues & Memberships                          | \$2,820.00       | \$4,230.00              |
| 1-243.1        | Newsletter                                  | \$17,800.00      | \$26,700.00             |
| 1-243.2        | Library Wide PR Activities                  | \$4,500.00       | \$6,750.00              |
| 1-243.3        | Seasonal Flowers                            | \$700.00         | \$1,050.00              |
| 1-243.4        | Misc. Bags & Bookmarks, etc.                | \$3,000.00       | \$4,500.00              |
| 1-243.5        | Promotional Ads                             | \$4,000.00       | \$6,000.00              |
| 1-244          | Reciprocal Borrowing Losses                 | \$300.00         | \$450.00                |
| 1-245          | Bank Charges                                | \$3,900.00       | \$5,850.00              |

## Budget and Appropriation 2018-2019

| Account Number | Description                          | 2018-2019 Budget | 2018-2019 Appropriation |
|----------------|--------------------------------------|------------------|-------------------------|
| 1-246          | Collection Agency fees               | \$3,500.00       | \$5,250.00              |
| 1-300          | Transfer to Social Security Fund     | \$0.00           | \$0.00                  |
| 1-500          | Transfer to Bond Repayment Fund      | \$229,379.00     | \$344,068.50            |
| 1-600          | Contingency                          | \$5,000.00       | \$7,500.00              |
|                | ADMINISTRATIVE TOTAL                 | \$375,549.00     | \$563,323.50            |
|                | <b>TOTAL CORPORATE FUND EXP.</b>     | \$2,442,097.75   | \$3,663,146.63          |
|                | <b>CORPORATE FUND BALANCE</b>        | (\$79,840.18)    |                         |
|                | <b>BUILDING FUND - INCOME</b>        |                  |                         |
| 2-10           | Taxes, Property, Previous year       | \$58,612.50      |                         |
| 2-11           | Taxes, Property, Current year        | \$59,204.49      |                         |
| 2-12           | Developer Contributions              | \$20,000.00      |                         |
| 2-15           | Interest                             | \$639.94         |                         |
| 2-20           | Grants                               | \$1,000.00       |                         |
|                | Total Revenue                        | \$139,456.93     |                         |
|                | <b>BUILDING FUND - EXPENDITURES</b>  |                  |                         |
| 2-130          | Telephone                            | \$19,800.00      | \$29,700.00             |
| 2-131          | Disposal Service                     | \$2,600.00       | \$3,900.00              |
| 2-132          | Building & Grounds Maintenance       | \$34,500.00      | \$51,750.00             |
| 2-133          | Heat (gas)                           | \$8,200.00       | \$12,300.00             |
| 2-134          | Electricity                          | \$39,500.00      | \$59,250.00             |
| 2-135          | Water                                | \$2,100.00       | \$3,150.00              |
| 2-136          | Other Grants                         | \$1,000.00       | \$1,500.00              |
| 2-140          | Custodial Supplies                   | \$6,000.00       | \$9,000.00              |
| 2-152          | Capital Outlay, Grounds              | \$4,450.00       | \$6,675.00              |
| 2-153          | Capital Outlay, Building             | \$0.00           | \$5,000.00              |
| 2-154          | Expenditures, Dev. Contributions     | \$20,000.00      | \$30,000.00             |
| 2-600          | Contingency                          | \$1,000.00       | \$1,500.00              |
|                | TOTAL EXPENDITURES                   | \$139,150.00     | \$213,725.00            |
|                | <b>BUILDING FUND BALANCE</b>         | \$306.93         |                         |
|                | <b>IMRF FUND - INCOME</b>            |                  |                         |
| 3-10           | Taxes, Property, Prev. year IMRF     | \$69,630.13      |                         |
| 3-11           | Taxes, Property, Cur. year           | \$70,333.39      |                         |
| 3-15           | Interest                             | \$645.00         |                         |
|                | Total Revenue                        | \$140,608.52     |                         |
|                | <b>IMRF FUND EXPENDITURES</b>        |                  |                         |
| 3-122          | Employer Contribution, IMRF          | \$138,000.00     | \$207,000.00            |
|                | <b>IMRF BALANCE</b>                  | \$2,608.52       |                         |
|                | <b>SOCIAL SECURITY FUND - INCOME</b> |                  |                         |
| 4-10           | Taxes, Property, Prev. Year FICA     | \$49,251.63      |                         |
| 4-11           | Taxes, Property, Cur. Year FICA      | \$49,749.07      |                         |

## Budget and Appropriation 2018-2019

| Account Number | Description                               | 2018-2019 Budget | 2018-2019 Appropriation |
|----------------|---|------------------|-------------------------|
| 4-12           | Transfer from General Fund                | \$0.00           |                         |
| 4-15           | Interest                                  | \$456.19         |                         |
|                | Total Revenue                             | \$99,456.89      |                         |
|                | <b>SOCIAL SECURITY FUND - EXP.</b>        |                  |                         |
| 4-123          | Employer Contribution, FICA               | \$100,000.00     | \$150,000.00            |
|                | <b>SOCIAL SECURITY BALANCE</b>            |                  |                         |
|                |   | (\$543.11)       |                         |
|                | <b>TORT IMMUNITY - INCOME</b>             |                  |                         |
| 7-10           | Taxes, Property, Previous Year            | \$9,999.86       |                         |
| 7-11           | Taxes, Property, Current Year             | \$10,100.86      |                         |
| 7-15           | Interest                                  | \$92.51          |                         |
|                | Total Revenue                             | \$20,193.23      |                         |
|                | <b>TORT IMMUNITY - EXPENDITURES</b>       |                  |                         |
| 7-236          | Treasurer's Bond                          | \$1,600.00       | \$2,400.00              |
| 7-237          | Liability Insurance                       | \$13,620.00      | \$20,430.00             |
| 7-238          | Worker's Compensation                     | \$9,610.00       | \$14,415.00             |
| 7-239          | Unemployment Insurance                    | \$15,000.00      | \$22,500.00             |
| 7-240          | Appraisal                                 | \$0.00           | \$0.00                  |
|                | Total Expenditures                        | \$39,830.00      | \$59,745.00             |
|                | <b>TORT IMMUNITY BALANCE</b>              |                  |                         |
|                |   | (\$19,636.77)    |                         |
|                | <b>BOND REPAYMENT FUND - INCOME</b>       |                  |                         |
| 8-10           | Transfer from General Fund                | \$229,379.00     |                         |
| 8-11           | Interest                                  | \$0.00           |                         |
|                | Total Bond Repayment Fund Income          | \$229,379.00     |                         |
|                | <b>BOND REPAYMENT FUND - EXPENDITURES</b> |                  |                         |
| 8-150          | Bond Service Repayment                    | \$227,872.50     | \$341,808.75            |
|                | <b>BOND REPAYMENT FUND BALANCE</b>        |                  |                         |
|                |   | \$1,506.50       |                         |
|                | Expenditures Summary                      |                  |                         |
|                | Total Corporate Fund Expenditures         | \$2,442,097.75   | \$3,663,146.63          |
|                | Total Building Fund Expenditures          | \$139,150.00     | \$213,725.00            |
|                | Total IMRF Expenditures                   | \$138,000.00     | \$207,000.00            |
|                | Total Social Security Expenditures        | \$100,000.00     | \$150,000.00            |
|                | Total Tort Immunity Expenditures          | \$39,830.00      | \$59,745.00             |
|                | Bond Service Repayment                    | \$227,872.50     | \$0.00                  |
|                | Total Budget Expenditures                 | \$3,086,950.25   | \$4,293,616.63          |

