

Antioch Library Friends

Executive Committee Meeting

Thursday, April 5, 2018

In attendance: Darlene Clauson, Dolores Tito, Ruby Hall, Pat Usterbowski, Amy Blue, Jessica Wisdom

Financials

Jessica presented the financial report as Sandy was not able to be here.

In March, the bookstore sales were \$778 which is \$242 higher than March of last year and indeed, higher than any single month last year. We also made \$84 in the silent auction and \$38 from Thriftbooks. There were no expenses.

Thriftbooks Update

As noted above, we got our first check from Thriftbooks for \$38. There was a 1445 lb. shipment made in March. Of that, only 30 books were thrown away. Any books that were not sold were donated.

Thriftbooks has sent us a breakdown of the fate of the books we sent, whether they were accepted or not.

Treasurer Job Description

Jessica passed around a proposed Treasurer job description. It includes: gather money from cash box weekly and make deposit, balance checkbook against monthly statement, check Friends mailbox for checks that need to be deposited or correspondence that needs to be answered, pay IL sales tax in January, file 990 N before the end of March stating that the group made less than \$25,000 in previous year, be liaison for Thriftbooks, track sales and report to group how it is going, make purchases on behalf of the group, gather cash box for annual sale and report on income. Jessica stressed that we would like the treasurer to be an established Friends member due to the trusted nature of this position.

Wings, Etc. Update

Wings, Etc. is under new ownership, but is remaining open and the new owners plan to continue their relationship with the Friends.

Silent Auction Report

The silent auctions made \$101 in March--\$44 for the purse and wallet, \$20 for the teacups and tea, \$25 for the Cinderella doll, \$12 for the books.

Pat is going to put the R/C plane up in the case for April.

Sandy is going to go to Old World Jewelry this month to get the appraisal letter for the rings.

Community Garage Sale

The Women's Club is sponsoring a Community Garage Sale on Saturday, May 5 from 8-2 at the Williams Pavilion. Cost to participate is \$20 for a 10X10 space. We have decided to bring up the dolls, the donated tchotchkes from Amy's office, as well as books and CD's.

EcoFair

The EcoFair is Saturday, April 28 from 10-2 at the Antioch Township Center on Deep Lake Road. The Friends will be selling CDs and DVDs there.

Bag Sale on May 5

The Friends will hold a Bag Sale, \$5 for a bag of books, in the Used Book Shop on Saturday, May 5 from 9-1. We are hoping for lots of foot traffic that day because it is Free Comic Book Day.

Amy has sent out an email to the Friends membership requesting volunteers for the above 3 events.

Book Shop Refresh

After some discussion, it was decided that after the Bag Sale on May 5, the regular book shop volunteers will convene on Monday May 7 at 10 a.m. to go through what is left and toss any books they know have been sitting around for a long while Jessica will have a pallet ready to do a Thriftbooks shipment after this and Amy will start saving boxes for that day.

Membership Update

The memberships are now good for 2 years, 2018-2020. The mailing of 194 went out on March 31. Marilyn will send out thank you cards/membership cards as they are returned and Amy will update the database.

Book Shop Report

Darlene mentioned that the current signage in the book shop is not functional. Amy said she would look for alternatives in her library catalogs.

Darlene proposed adding a category for Military/Aviation. There was some discussion about what to call non-fiction books that don't fit into other categories. We decided on Non-Fiction—Misc.

There are a lot of coffee table books in the stairwell. Darlene proposed adding coffee table books to the room in greater quantities by placing them flat with the prices on the spine. Jessica thought the covers should show because they are so visual. Ruby suggested placing 10 or so standing by the trade paperbacks.

The map of the room needs updating.

Adjournment

Next meeting is Thursday, May 3 at 10 a.m.