

**Antioch Library Friends
Executive Committee Meeting
Thursday, January 5, 2017**

10:00 a.m.

In attendance: Dee Drew, Marilyn Cotteleer, Darlene Clauson, Laura Fowler, Becky Jacobson, Pat Usterbowski, Amy Blue, Jessica Wisdom, Sandy White

Approval of November Minutes

Laura moved to approve November minutes, Marilyn seconded, all voted aye.

Financial Report

Beginning balance in 2016 was \$15,066. The Friends gave \$10,744 to the library and had an ending balance of \$15,155. The bookstore made \$6617 for the year, the silent auctions made \$1402, Membership made \$1,000, the Fall Booksale made \$2413.

The Friends are ready to consider more donation requests from the library.

Silent Auction report

There was no auction in December and we were still over our auction total from 2015. 2015 made \$1086 in auctions and 2016 made \$1134. Amy offered for the Friends to have first dibs on Christmas decorations the library is discarding and the Friends agreed. Amy will let the Friends know when the stuff is in the back for viewing.

Election of Officers

Amy researched the by-laws to see how election of officers was run.

Here are the relevant portions of the by-laws:

Nominations for Officers shall be presenting by a Nominating Committee appointed by the Executive Board or by the Executive Board or by the membership at large at the annual meeting. The nominations shall be presented in writing to the general membership at the annual meeting. Additional nominations may be made from the floor with the consent of the nominee.

Officers shall be elected by the majority vote of the voting membership present at the annual meeting.

Vacancies arising during any term on the Executive Board shall be filled by appointment of the Executive Board.

She emailed the current membership to let them know that positions were open, as well as a description of each position.

President: plans agenda for monthly meetings, runs monthly meetings, works with the library as needed between meetings when issues affecting the Friends arise, approves monthly minutes before distribution to members

Vice-President: acts as back-up in the event the President is not available

Treasurer: Prepares monthly financial report, makes monthly bank deposit

All officers serve two year terms.

New Membership Update

Marilyn has contacted the members who expressed interest in becoming more active when they joined at the Booksale, but will be recontacting them, as many said they wanted a reminder after the holidays.

Book Shop Reorganization Update

It was decided to put classics, humor and large print on the south shelves as donations of those topics comes in.

Pets will be added before politics and everything will be moved down.

Biography will shrink and grow shelves as needed to accommodate donations.

All trade size, including non-fiction, will be shelved with the trade on the top of the shelves. Only hardcover and smaller paperbacks will be shelved by subject.

Darlene has put stars on the shelf labels of the genres/subjects that need to be alphabetized by author.

Nature and Science will again be a subject, shelved after History and shelves will be taken away from the unclassified non-fiction to accommodate this.

VHS will continue to be put out because they continue to sell.

Spring Book Sale

The room has been booked for set up on Thursday, May 4 and the booksale itself will take place on Friday, Saturday and Sunday May 5, 6, and 7. She will request an ad in Booksale Finder, but without featuring it this time.

The signs advertising the sale will need to have the dates adjusted to reflect new dates.

Additional Items

Sandy will be gone from January 19 to March 8. Amy will do the bank deposits during this time.

Adjournment

Meeting adjourned at 11:05 a.m.

Next Meeting:

Thursday, February 2 at 10 a.m.